



DELHI TECHNOLOGICAL UNIVERSITY
(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Main Bawana Road, Delhi-42
Academic-PG

F. No. 104-103/Acad.PG/Make-Up/Mid& END/2024-25/Vol.IV/ 9322-28

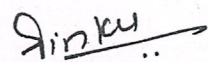
Dated: 18/09/2026

NOTIFICATION

**Subject: Make-up Examination for Mid-Term Odd Semester September 2026 as per R. 1 (B).23
Ordinance & Regulation**

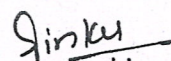
1. In reference to the subject cited above, it is hereby informed that the Students who have missed the Mid-Term Examination of courses due to medical reasons or other special circumstance shall be considered for a Make-up Examinations on the clear cut recommendations of HoD considering the merit of the case.
2. Make-up Examinations will be allowed only if a student has not been disqualified earlier, due to shortage of attendance. The student shall make an application to the HoD, within ten working days from the date of the examination missed, explaining the reasons for his/her absence. Applications received after this period will not be entertained.
3. The Department shall review the applications and list of students who are allowed to appear in make-up examination shall be notified to the students through student notice board and published on DTU website under intimation to Dean (PG) and COE.
4. The documents required to be submitted by the students and examined by the departments are as under:-
 - i. Recommendation of concerned Warden (if the student resides in University Hostel).
 - ii. Medical Certificate issued by the Medical Officer of the Hospital the student was admitted duly endorsed by Medical Officer of University Health Centre.
 - iii. Proof of admission in Hospital and discharge slip etc.
 - iv. Proof of Medical test conducted.
 - v. Fitness certificate of the Hospital.
 - vi. Endorsement by parent/guardian on the certificate of treatment (if the student is a Day Scholar).
 - vii. Medical certificate from hospital where Parents/real brother or sister/spouse was admitted in ICU duly endorsed by Medical Officer of University Health Centre.
 - viii. Prior Approval of Dean Academic (PG) for any authorized work in the academic interests

All Heads of the Departments are requested to adhere to the above and disseminate information among students.


Prof. Rinku Sharma
Dean (Academic-PG)
Dated: 18/09/2026

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Copy to:-

1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information to the Registrar, DTU.
3. All HoDs: with the request to bring of knowledge of the students and display on Notice Boards.
4. Controller of Examinations.
5. Superintendent (PG Examinations).
6. Head (CC); with the request to upload notification on DTU Website
7. Guard File.


(Prof. Rinku Sharma)
Dean (Academic PG)