



DELHI TECHNOLOGICAL UNIVERSITY

(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road, Delhi 110 042



F.No. DTU/GA/245/2025-26/1645/P/1000-05

Dated: 05.12.2025

To

The Branch Manager (Haldiram's)

B/5, Twin District Center, Pn 1, Bhagwan Mahavir
Marg, Near Rohini West, Swarn Jayanti Park,
Sector 10, Rohini, Delhi, 110085

To

The Branch Manager (Kaleva)

Metro Station, Gd-28, Near Piller No -365, GD
Block, Dakshini Pitampura, Delhi, 110034

To

The Branch Manager (Om Sweets)

Om Sweets, Shop No A, 6, Nanda Rd, Block A,
Mool Chand Nagar, Adarsh Nagar, Delhi, 110033

To

The Branch Manager (Sagar Ratna)

GF, Metro Station Kohat Enclave, Near FD-2,
Block FD, Dakshini Pitampura, Delhi, 110034

To

The Branch Manager (Btw)

Btw, Shop No 1, Garg Trade Center, Rohini
Sector-11, Near G3s Cinema, Delhi 110085

To

The Branch Manager (Bikanervala)

Ground Floor And First Floor Unity One Mall
Near Rohini West Metro Station,
Sector 10, Rohini, Delhi 110085

To

The Branch Manager (Gulab)

Plot No-05, Gulab Wala, Near Kohat Metro
Station, Pillar No-353, Vaishali, Main Road,
Pitampura, Delhi-110034

**Sub: Issuance of Limited Tender Enquiry for Hospitality and Catering Services
during the 12th Convocation, 2025 – reg.**

Sir/Madam,

I am directed to forward herewith the Limited Tender Enquiry (Offline) bearing F. No. DTU/GA/245/2025-26/1645/P dated: 05.12.2025, inviting sealed limited tender quotations from reputed and experienced hospitality and catering service providers for the arrangement of hospitality and catering services during the 12th Convocation, 2025 of Delhi Technological University, scheduled to be held on 18.12.2025.

You are requested to kindly submit your sealed quotation strictly as per the details, scope of work, terms and conditions mentioned in the enclosed Limited Tender Enquiry. The quotation must reach the General Administration Branch, DTU by 12.12.2025; 04:00 P.M., failing which, it shall be rejected summarily.



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This issues with the approval of the Competent Authority.

Encl.: As above (Limited Tender Enquiry)

Yours faithfully,


(Kuldeep Kumar Sarsar)

Section Officer (Gen. Admn.)

Copy to: -

- 1) PA to Hon'ble VC : For kind information of Hon'ble Vice Chancellor, DTU
- 2) PA to Registrar : For kind information of Registrar, DTU
- 3) Controller of Finance
- 4) Prof. Rinku Sharma, Convener of Hospitality and Catering Committee
- 5) HoD, CC : With a request to upload the same on the website of DTU.
- 6) Guard File



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F. No. DTU/GA/245/2025-26/1645/P/

Dated: 05.12.2025

Limited Tender Enquiry (Offline) for arrangement of Hospitality and Catering services during 12th Convocation, 2025 of the Delhi Technological University

The Delhi Technological University invites sealed limited tender quotations from the following hospitality and catering service providers for the **arrangement of hospitality and catering** during the **12th Convocation, 2025** scheduled to be held on **18.12.2025**, at the Delhi Technological University: -

- i. Haldiram's
- ii. Bittoo Tikki Wala
- iii. Kaleva
- iv. Bikanervala
- v. Om Sweets
- vi. Gulab
- vii. Sagar Ratna

(A) Scope of work: -

Providing of Packed Lunch Thalies for Students & their parents and Staff on 18.12.2025 at 12:30 P.M. nearby Raj Soin Hall, Delhi Technological University

S. No.	Particular	No. of Persons/ Thalies	No. of Food Counter to be arranged	No. of Serving Staff to be deployed	Quoted Rate in INR per person Incl. GST
01.	Menu for Packed Lunch Thalies: <i>i.</i> 4 Tawa Roti / 3 Parantha <i>ii.</i> Pulav <i>iii.</i> Mix Veg./Seasonal Vegetable <i>iv.</i> 1 Paneer Dish <i>v.</i> Dal Makhni / Yellow Dal Tadka <i>vi.</i> Salad + Achar <i>vii.</i> Gulab Jamun / Gajar Halwa <i>viii.</i> 1 Dahi Cup (80 gram) <i>ix.</i> 1 Water Bottle 250 ml	3250	10 Counters	02 Serving Staff on each counter i.e. total of 20 serving staff at least.	To be quoted by the service provider per person in INR inclusive of applicable GST and other allied charges in a sealed envelope only.

- Note:** (a) Adequate no. of service staff, waiters, helpers will be deployed by the vendor.
 (b) The food waste shall be disposed of by the service provider outside of the University premises.
 (c) Price will be quoted inclusive of services (as mentioned above) and applicable GST, nothing extra will be considered.



(B) List of requisite documents: -

- i. A copy of FSSAI License.
- ii. A copy of GST Registration.
- iii. A copy of PAN Card.

(C) Submission of quotes: -

- i. Interested agencies are requested to submit their sealed quotations, clearly mentioning: -
 - Total cost per person and Grand Total in r/o 3250 persons (inclusive of all taxes/charges), nothing extra will be considered.
 - Detailed menu and services offered as specified above.
- ii. The sealed quotations must reach the General Administration Branch latest by 12.12.2025; 04:00 P.M. Quotations received after the deadline will not be considered.
- iii. Successful bidder shall submit a performance guarantee of 5% of the total cost of the event or Rs. 50,000/-, whichever is higher.

NOTE: The University reserves the right to accept or reject any or all quotations without assigning any reason thereof. Any deviation/lapse/unsatisfactory service shall lead to forfeiture of the performance guarantee.

-sd/-

Registrar