



# **DELHI TECHNOLOGICAL UNIVERSITY**

## **MINUTES OF**

### **37<sup>th</sup> Meeting of**

## **THE FINANCE COMMITTEE**

**Date : 13.02.2025**

**Time : 10:30 A.M.**

**Venue : Room no. 307,  
2nd Floor, Admin Block  
Delhi Technological university  
Shahbad Dairy, Delhi**

# Delhi Technological University

(Established by Govt. of NCT of Delhi vide Act 6 of 2009)

(Formerly Delhi College of Engineering)

**No.F.5/DTU/ACCTS/FC-37/2024-25/946**

**Dated: 13/02/2025**

**37<sup>th</sup> meeting of the Finance Committee, Delhi Technological University (DTU) held on 13.02.2025 at 10:30 AM. The following members attended the meeting:**

1. Prof. Prateek Sharma, Vice Chancellor, DTU.
2. Prof. Madhusudan Singh, Registrar, DTU.
3. Sh. Nirendra Dev, Controller of Finance, DTU.
4. Sh. Dinesh Gandhi, Dy. Secretary (Finance), Finance Department, (represented Addl. Chief Secretary (Finance), GNCTD).
5. Sh. Ravender Kumar, Dy. Controller of Accounts, DTTE (represented Secretary, DTTE).
6. Prof. S. Indu Dean (Digital Education), DTU Special Invitee.
7. Prof. Vishal Verma, Dean (Alumni Affairs), Special Invitee.
8. Prof. Rinku Sharma, Dean (Academic PG), DTU Special Invitee.
9. Prof. Ram Singh, Associate Dean (S&W), Special Invitee.
10. Prof. Alka Singh, Associate Dean (DE), Special Invitee.

Additional Chief Secretary (Finance), GNCTD and Secretary DTTE could not attend the meeting due to their pre-occupations.

The minutes of the meeting are as follows:

## **Agenda 37.1: Opening remarks by the Chairman.**

The Chairman welcomed all the members of Finance Committee in its 37<sup>th</sup> meeting held on 13.02.2025 and informed about receiving of Padma Bhushan Award by DTU Alumini Vinod Dham and further requested Controller of Finance to proceed with the agenda of the 37<sup>th</sup> Finance Committee Meeting.

## **Agenda 37.2: Confirmation of the minutes of 36<sup>th</sup> meeting of the Finance Committee held on 10.12.2024.**

It was submitted that Minutes of the 36<sup>th</sup> meeting of the Finance Committee held on 10.12.2024 were circulated to the Hon<sup>ble</sup> members of the Finance Committee.

**Decision: The Finance Committee confirmed the minutes of 36<sup>th</sup> meeting of Finance Committee held on 10.12.2024.**

### **Agenda 37.3: Action taken report on the decisions taken in the 36th meeting of the Finance Committee held on 10.12.2024.**

The Finance Committee was informed that 09 agenda items were discussed in the last meeting held on 10.12.2024. The details of the agenda items, decisions taken thereon and the action taken by the University were given in tabular form in Agenda for information of the Hon'ble Members.

**Decision: The Finance Committee took the Action Taken Report on record.**

### **Agenda 37.4 Enhanced Financial Powers to Head of the Departments of DTU**

1. Following is submitted to the Finance Committee –
  - (a) Amended GFR 2017 issued by GOI Ministry of Finance OM No F.1/3/2024-PPO dated 10.07.24 vide which it has doubled the ceilings for procurement of goods and repairs under most of the GFR Rules.
  - (b) Suggestions have been received during NBA/NAAC exit meetings for improving procurement of goods, services and Lab infrastructure maintenance.
  - (c) Requests have been received from students for improving maintenance of Labs and other departmental infrastructure etc.
  - (d) Delayed procurements in various Research and Development projects
2. It is also submitted that most of the procurements at DTU often gets delayed thereby adversely affecting the maintenance and upkeep of the lab and office infrastructure of the Department. This is more damaging in the case of time bound consultancy and research projects wherein DTU receives negative criticisms by the awarding agencies. The primary reason for this is the fact that the entire procurement process is centralized. The entire powers of Admin Approval and Expenditure Sanction is vested with Hon'ble Vice Chancellor. Only a limited financial powers have been delegated to Registrar and other functionaries of the University.
3. Keeping in view the foregoing and the reasons mentioned at Para 1 above, following is recommended -
  - (i) Administrative Approval (A/A) powers up to Rs 2,50,000/- be delegated to all the Heads of the Department of DTU. They may be permitted to issue any single A/A up to the ceiling of delegated A/A powers.
  - (ii) They may be permitted to accord A/A sanction for procurement of Goods and services under Rules 149, 154 and 155 of the GFR for any requirements in lab and office of the Department.
  - (iii) After completing all the formalities as per the GFR, the file be submitted to Registrar for audit and expenditure sanction (E/S) before placing the supply/work order.

**Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval with the direction that the maximum annual limit upto 15 Lakhs for Procurement of Lab equipment's and AMC of these equipment's only.**

## **Agenda 37.5: Revision of Guidelines for Professional Development Fund (PDF)**

It is hereby apprised that University is following AICTE pay scales, Service conditions and minimum qualifications for the teachers and other academic staff as per 7<sup>th</sup> CPC notified dated 01.03.2019, which is endorsed by the DTTE, Govt. of NCT of Delhi after approval of the cabinet decision No. 2750 dated 03.10.2019 vide letter F.1(126)/revision of pay/SB/DTTE/2019/2310-2323 dated 30.10.2019.

In AICTE regulation, 2019 for 7<sup>th</sup> CPC, following provisions related to Infrastructure Support & Professional Development Fund grant to teachers are specified in para 2.17 & 2.18, the same is followed by the University and reproduced as under:

### **2.17 Incentives for New Entrants**

New entrants as well as existing faculty members of degree level institutions should be provided with a desktop computer/ laptop/ office furniture and a printer with internet connectivity in their office so as to make a faculty member computer savvy and to enable them to have access to the latest technology.

### **2.18 Grant for Professional Development**

All teachers may be given a grant upto ₹75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conference/ workshops etc.”

Further, a committee was constituted to enhance faculty development opportunities and ensure the effective utilization of the Professional Development Fund at the University level. The committee consists of following members.

1. Prof. S. Indu, Dean (Student Welfare)
2. Prof. Rajeshwari Pandey, Dean (Acad. -UG)
3. Prof. Rinku Sharma, Dean (Acad.-PG)
4. Prof. Roli Purwar, Assoc. Dean (IRD)
5. Prof. Ram Singh, Assoc. Dean (Student Welfare)

A meeting convened by the Dean (Student Welfare) on 28.10.2024 in PRO Office, Admin Block II Floor, aimed at revisiting the existing guidelines for Professional Development Fund.

The recommendation of the committee for revision of the Professional Development Fund guidelines are as under:

Sr.No.	Existing Guidelines as per AICTE/UGC/DTU	Proposed Guidelines
-	<p>As per AICTE notification dated 01.03.2019, point no. 2.18 Grant for Professional Development</p> <p>All teachers may be given a grant upto ₹75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conference/ workshops etc.”</p> <p>The above mentioned guideline point No. 2.18 has been notified by the University vide notification No. 3255 dated 27.12.2019.</p>	<p>Block period</p> <p>a) Duration of Block period is three years.</p> <p>b) One year shall be considered from the date of start of block year</p> <p>Grant Allocation</p> <p>a) ₹2.25 lacs for a block period of three years</p> <p>b) First year ₹75000/- (Max) Second year ₹1,50,000/- (Max) Third year ₹2,25,000/- (Max)</p> <p>c) <b>If a faculty member joins University or retires from the University service in between a block period, he/she shall be entitled to this allowance on pro-rata basis.</b></p>
1.	<p>As per guidelines for all Teachers in accordance with AICTE recommendations 2010 (para 10(ii) of order dated 29.07.2010 notified vide O/o No. F.1/DTU/Estt./PDF/2011/11263 dated 07.12.2016.</p> <p>1. All teachers may be given a grant up to ₹2 Lakh (for degree) on reimbursement basis for a period of every three years commencing from 29.07.2010 towards acquiring the membership of Professional Societies and for participating in national/ international conferences/ workshop etc.</p> <p>2. Reimbursement of fee in respect of annual/life-term membership of national/ international professional societies including subscription of journals are to be made to all the teachers. There is no limitation on number of Annual or life Memberships of Professional National/International Societies.</p> <p>3. Reimbursement can also be made for participating in several number of conferences/workshops/short term course/ training</p>	<p><b>1. Participating in Academic Events</b></p> <p>Faculty members may receive financial support for attending national/international conferences/workshop/ seminars/ symposia/ training programmes, short term courses, etc. subject to the following conditions.</p> <p>1.1 Financial assistance will be provided on a reimbursement basis within a block period.</p> <p>1.2 Reimbursement includes the registration fee, actual travel expenses, and actual boarding/ lodging charges or as per applicable DA norms.</p> <p><b>1.3 Faculty can request as advance for registration fees and travel expenses.</b></p> <p>1.4 Participation in any capacity-poster, oral, lecture, invited/short/plenary lecture, session chair, event, judging, general attendance is eligible.</p>

	<p>programmes/ seminars Organized by National/ International Institutions etc. in stipulated period of every three years. The reimbursement will be limited for each of the Conference/workshops/short term courses/training programmes/ seminars to registration, actual travel expenses, actual boarding/lodging charges or DA as per prevailing norms. Further, guidelines adopted as per AICTE notification dated 01.03.2019, point no. 2.18 Grant for Professional Development.</p>	
<b>2.</b>	<p>As per AICTE notification dated 01.03.2019, point no. 2.18 Grant for Professional Development All teachers may be given a grant upto ₹75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conference/ workshops etc.” <b>Advance is not allowed under Professional Development Fund as per AICTE/UGC/DTU guidelines.</b></p>	<p><b>2. Presentation of research proposals</b> Faculty members may claim financial support for presenting research proposals with the following provisions: <b>2.1</b> Reimbursement of travel, boarding and lodging will be provided within the block period. <b>2.2 No claim can be made if the expenses are covered by the funding agency.</b> <b>2.3 Advance payment for travel expenses may be requested.</b></p>
<b>3.</b>	<p>AICTE notification dated 01.03.2019, point no. 2.18 Grant for Professional Development All teachers may be given a grant upto ₹75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conference/ workshops etc.”</p>	<p>3. Membership Professional Societies (both National and International) 3.1 Faculty members may seek reimbursement for annual or lifetime membership fees for national and international professional societies. 3.2 There is no cap on the number of memberships claimed within a block period.</p>
<b>4.</b>	<p>AICTE notification dated 01.03.2019, point no. 2.17 Grant for Professional Development “2.17 Incentives for New Entrants New entrants as well as existing faculty members of degree level</p>	<p><b>4. Infrastructure Development Support</b> <b>Faculty members may utilize PDF for infrastructure enhancement with the following ceilings:</b> <b>4.1 Information and</b></p>

	<p>institutions should be provided with a desktop computer/ laptop/ office furniture and a printer with internet connectivity in their office so as to make a faculty member computer savvy and to enable them to have access to the latest technology.</p> <p>The above guidelines 2.17 has been notified by the University vide notification. No. 108 dated 20.04.2022, No. 603 dated 10.06.2022 &amp; No. 1310 dated 08.09.2022</p> <p><b>No guidelines are mentioned for ICT under Professional Development Fund as per AICTE/UGC/DTU guidelines.</b></p>	<p><b>Communications Technology (ICT) Support:</b>  <b>Faculty members in the Final/Third year of block period, may utilize for procuring the following items: Laptop/mac book, Desktop, Tab/iPad, Graphic tablet, capped at 70% of the total entitlement, provided the faculty fulfils at least one of the following in the block period.</b></p> <p><b>(a). Submission of research proposal(s) worth Rs. 20 lakh or more.</b></p> <p><b>(b). Organization of on national/international conference/ seminar/ symposia; FDPs (two weeks or more)/ training programme (two weeks or more); short term course (two weeks or more) etc. as Convener/ Co-convener/ Organizing Secretary/ Co-organizing Secretary.</b></p> <p><b>(c). Receipt of a government-recognized or government-aided-recognized award/recognition.</b></p> <p><b>(d). Development of an industry - collaborative laboratory.</b></p> <p><b>(e). Development of at least one MOOC course or four e-contents for MOOCs, NPTEL, SWAYAM or any government organization.</b></p> <p><b>(f). Submission of at least one patent.</b></p>
5.	<p><b>No guidelines are mentioned for Article Processing Charge as per AICTE/UGC/DTU under Professional Development Fund.</b></p>	<p><b>5. Article Processing Charge (APC) Reimbursement for APCs of Journals, as recommended by concern DRC, will be provided based on actual charges including applicable taxes.</b></p>
6.	<p><b>No guidelines are mentioned for Support to project Staff/Research Scholars as per AICTE/UGC/DTU under Professional Development Fund.</b></p>	<p><b>6. Support to project Staff/Research Scholars</b>  <b>Faculty members may use PDF to provide financial support to project staff/research scholars/students in specific research activity with the following provisions:</b></p> <p><b>6.1 Project staff/research scholars/students engaged must not be availing any fellowship/scholarship.</b></p> <p><b>6.2 The maximum tenure will be six</b></p>

		<p>months in a financial year.</p> <p>6.3 The maximum ceiling will be ₹60,000/- per year or with a maximum ceiling of ₹10,000/- per month.</p>
7.	<p><b>AICTE notification dated 01.03.2019, point no. 2.17 Grant for Professional Development</b></p> <p><b>“2.17 Incentives for New Entrants</b></p> <p>New entrants as well as existing faculty members of degree level institutions should be provided with a desktop computer/ laptop/ office furniture and a printer with internet connectivity in their office so as to make a faculty member computer savvy and to enable them to have access to the latest technology.</p> <p>The above guidelines 2.17 has been notified by the University vide notification. No. 108 dated 20.04.2022, No. 603 dated 10.06.2022 &amp; No. 1310 dated 08.09.2022</p> <p><b>No guidelines are mentioned for Books, Stationery and Research/ lab consumables as per AICTE/UGC/DTU under Professional Development Fund.</b></p>	<p>7. Contingency Expenditures Up to ₹35,000/- per year (₹1,05,000/- in a block period) can be utilized for:</p> <p><b>7.1 Books and Stationery</b>  <b>Research/academic related books/periodicals/book chapters/ journal articles/ journal subscription, Bond papers rims, covers, files, folders, xerox, posters, binding, all office stationery items etc.</b></p> <p><b>7.2 Teaching aids &amp; Computer Consumables:</b>  <b>Connectors, USB hubs, Pen drives, External HDDs, Cartridges and refilling, repairs of printer/laptop/Desktop/tab, UPS, Wifi dongle, router, laptop adaptor &amp; battery, upgradation of computer/laptop parts or replaced in case of failure, Light/stylus pen, Headphones, web camera with mic, Laptop stand, white board, simple tripod, mouse pen, pen drive, keyboard, mouse external hard disk etc.</b></p> <p><b>7.3 Software: Antivirus and MS office or any type setting, software, writing apps such as Good notes, one Note, Notability etc.;</b> online membership fee for overleaf, other professional cloud-based applications for research/academic purpose, cloud storage fee.</p> <p><b>7.4 Research/ lab consumables: chemicals, laboratory plastic/glassware, fabrication, preparation of lab models, repair of instruments, characterization, testing, etc.</b></p> <p><b>7.5 Oher items not covered above with prior approval from competent authority.</b></p>

	<p><b>No guidelines are mentioned for Approval for Unlised Items/Programs as per AICTE/UGC/DTU under Professional Development Fund.</b></p>	<p><b>Additional General Guidelines for PDF Utilization</b>  <b>1. Approval for Unlised Items/Programs</b>  <b>Any items or programs not covered in the above guidelines for PDF may be eligible with prior approval from the Competent Authority.</b></p>
	<p><b>AICTE notification dated 01.03.2019, point no. 2.18 Grant for Professional Development</b>  All teachers may be given a grant upto ₹75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conference/ workshops etc.”</p>	<p><b>2. Release of Funds in Block Period</b>  Only one third of the total amount sanctioned for a block period shall be made available in the first year. Any unutilized funds from the first year shall be carried over to the second year, and the remaining fund will be allocated in the third year.</p>
	<p>AICTE notification dated 01.03.2019, point no. 2.18 Grant for Professional Development  All teachers may be given a grant upto ₹75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conference/ workshops etc.”</p>	<p><b>3. No advance Payment</b>  The funds allocated for each year of the block period will not be disbursed in advance, like allocated funds of second year will not be given in the first year.</p>
	<p><b>No guidelines are mentioned for Equitable Distribution of Funds as per AICTE/UGC/DTU under Professional Development Fund.</b></p>	<p><b>4. Equitable Distribution of Funds</b>  <b>The total funds available for each year of the block period will be equally distributed among all eligible faculty members.</b></p>
	<p><b>No guidelines mentioned for Vendors for purchases as per AICTE/UGC/DTU under Professional Development Fund.</b>  <b>It is violation of G.F.R. 2017 as per guidelines of Govt. of India.</b></p>	<p><b>5. Vendors for purchases</b>  <b>Faculty member must purchase the listed items from any of the manufacturers/resellers/distributors who have valid registration and GST numbers.</b></p>
	<p><b>AICTE notification dated 01.03.2019, point no. 2.18 Grant for Professional</b></p>	<p><b>6. Prior Approval for Expenditure</b>  <b>All expenditures under this grant required prior approval for the</b></p>

	<p><b>Development</b> All teachers may be given a grant upto ₹75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conference/ workshops etc.”</p>	<p><b>Competent Authority.</b></p>
	<p><b>No guidelines mentioned for Depreciation of devices as per AICTE/UGC/DTU under Professional Development Fund.</b></p>	<p><b>7. Depreciation of devices:</b> The book value of calculating depreciation on any devices purchased through PDF will be reduced by 25% per year (pro-rata basis), on straight line method (F. No. 03(20)/2022-E.II(A) dated 21<sup>st</sup> July 2023 (Ministry of Finance, Govt. of India) or any other guideline applicable at that period of time.</p>

**Decision: No financial implication was involved in the above said matter and it was only the expansion of scope of Professional Development Fund (PDF). Hence, this agenda was withdrawn.**

**Agenda 37.6: Inclusion of Rs. 7,21,06,000/- (Seven Crore Twenty One Lakh Six Thousand Only) towards fellowship hike at par with the UGC/CSIR and annual contingency grant @ 20,000/- pm to Scholars at DTU fellowship in the proposal for GIA for DTU**

The University offers Ph.D. Program in a wide range of areas in Engineering, Sciences and Humanities. The academic Program leading to the Ph.D. degree is broad-based and involves a course credit requirement and a research publication leading to thesis submission.

With a view to provide quality research and development culture and assistance to the aspirants, the Finance Committee, DTU decided to enhance the DTU, Teaching-cum-Research Fellowship taking into account the fellowship/financial assistance provided by other Government organizations i.e. UGC/CSIR/DST/DBT etc. The details are:

S. No.	Fellowship UGC/CSIR/DST/DBT	2014	2019	2023	Remarks
1.	JRF	25000+HRA	31000+HRA	37000+HRA	Rs. 6000/- i.e. 24% hike
2.	SRF	28000+HRA	35000+HRA	42000+HRA	
3.	Contingency per annum	10,000/-	20,000/-	20,000/-	

The Board of Management, DTU in its 50<sup>th</sup> Meeting held on 14.03.2024 vide Agenda Item no. 50.11, has approved the recommendation of Finance Committee, Agenda Item no.31.05 (31<sup>st</sup> Meeting) regarding enhancement of DTU Fellowship by 24% for Ph.D. scholars under various schemes w.e.f. 01<sup>st</sup> January, 2024. The scheme wise revised rates are given as under:

S.No.	Name of the Scheme	Existing Fellowship (Per month)	Revised Fellowship (Per month)	DST/UGC/CSIR fellowship (Per month)
1.	Ph.D. students admitted under DTU fellowship	Rs. 32500/- (Inclusive HRA and any other allowance)	Rs. 40300/- (Inclusive HRA and any other allowance)	JRF: Rs. 37000/- + HRA (27%) =46990/-
2.	TRF (Through Progress Linked Award of DTU Teaching and Research Fellowship)	Rs. 36000/- (Inclusive HRA and any other allowance)	Rs. 44640/- (Inclusive HRA and any other allowance)	SRF: Rs. 42000/- + HRA (27%) = 53340/-
		Rs. 40000/- (Inclusive HRA and any other allowance)	Rs. 49600/- (Inclusive HRA and any other allowance)	

The annual contingency grant was also enhanced from Rs. 17,500/- to Rs. 20,000/- w.e.f 01.01.2024.

The University currently ranks 27 in the NIRF ranking under the Engineering Category. An analysis of the NIRF score indicates that one of the vertical where there is a substantial scope of improvement is the research vertical. An increase in ~35-40 units has the potential to take DTU amongst the top 10 institutions. The quality of research scholars is one of the key contributors to the research profile of any institutions. Attractive scholarship along

Delhi Technological University: Minutes of 37<sup>th</sup> Finance Committee meeting held on 13.02.2025 Page | 11

with availability of faculty expertise and research infrastructure in relevant research thrust area are the main factors that pull the best pool of the potential scholars towards any academic institution. While the DTU has immense talent pool amongst its faculty and quality infrastructure, it's not able to attract the best talent from across the country as scholarship offered from its own self-generated funds is not at par with the top national universities and IITs. Thus, in order to give a boost to its research profile, there is a need to make to the DTU teaching-cum-Research Fellowship at par with the fellowship being offered by the CSIR/UGC and IITs so that best talent joins the doctoral programme and help in improving the research eco-system of the institution.

The Hon'ble Vice Chancellor in the 6<sup>th</sup> meeting of Court brought this to the notice to the members that due to funds constraints DTU is not able to provide Ph.D fellowship at par with the fellowships provided by reputed technology institutions under GoI, resulting in the top percentile students opting to join the IITs and the NITs due to difference in fellowship amount. Therefore, it was requested that the government may allocate funds in GIA for this purpose. It was discussed that the additional funding may be provided through the Gap-Funding Model. It was suggested that some part of expenditure on this account, may be funded by the government and additional financial support may be provided to DTU for this purpose.

Accordingly, the matter was discussed in the Finance Committee in its meeting that the increase in DTU fellowship would increase financial implications which are as under:

The current stipend of Ph.D. students (no.:450) per year **(A)**:  $450 \times 40300 \times 12 = \text{Rs. } 21,76,20,000$

The stipend payable to Ph.D. students (no.: 450) at par with Central Institutions **(B)**:

$450 \times 46990$  (including HRA 27%)  $\times 12 = \text{Rs. } 25,37,46,000$

The difference in annual budgetary expenditure (A-B): **Rs. 3,61,26,000/- (C)**

In addition to the above, DTU also provide enhanced fellowship @ Rs. 44640/-, to its Scholars as per the Progress Linked Award Notification no. F.DTU./IRD/2020/12/2288 dated 18.08.2020 and notification No. DTU/PHD/All Deptt/3747-52 dated 22.04.2024.

The rate of SRF payable to the R/Scholars to the Central Institutions is @ Rs. 42000/- + HRA (27%) = Rs. 53340/- per month.

The Gap Funding required in respect to enhance fellowship is as under:

DTU enhanced Fellowship @ Rs 44640 p.m :  $44640 \times 450 \times 12 = 24,10,56,000/-$

SRF payable by Central Institutions :  $53340 \times 450 \times 12 = 28,80,36,000/-$

Gap Funding on enhanced DTU Fellowship :  $28,80,36,000 - 24,10,56,000 = \text{Rs. } 4,69,80,000/-$  **(D)**

The annual contingency grant = Rs. 20,000/- x 450 = 90,00,000 **(E)**

**Total Gap Funding required (annually) = 7,21,06,000 (C + D + E)**

The Finance Committee suggests that the University may initially approach DKDF for Gap-Funding of Rs. 3,61,26,000/- and may try to get additional funding from the government in the GIA of DTU.

The proposal was accordingly sent to DKDF for approval. However, DKDF intimated that the funding through DKDF is project oriented only.

The Finance Committee is requested to consider and approve inclusion of Rs. 7,21,06,000/- (Seven Crore Twenty One Lakh Six Thousand Only) towards fellowship hike at par with the UGC/CSIR and annual contingency grant @ 20,000/- pm to Scholars at DTU fellowship in the proposal for GIA for DTU.

**Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval.**

**Agenda 37.7: Creation of Endowment Fund, opening of separate accounting and reporting facility to alumni donor as single window, establishing an independent section 8 company “DTU Endowment Management Foundation” for its operation and maintenance**

The Alumni donors often raise complaints about delayed acknowledgement, delayed utilization of the capital and earned interest thereof on the endowment made. Moreover, it is often required to be reported to Govt. agencies about alumni contributions, while seeking grants in aids matching value/ multiples of amount received, besides projecting the status during alumni meets to attract more and more donors for the benefit of our university in developing the infrastructure, scholarship supports etc.

Currently, the funds are received in different A/c namely:

- i) DTU Medals & Scholarship, A/c No. 36423599642
- ii) DTU Donation & Contributory Fund, A/c No. 36285532193
- iii) DTU Corpus Fund, A/c No. 31007877869

The process from receiving the donation to final usage of the funds takes very long process running to and fro from different departments thus, delays the process of accounting, reporting to the alumni donor, release of the funds to beneficiaries, and issue of the utilization and tax exemption certificate, thereby reduces the confidence of the donors.

The performance audit on functioning of universities of GNCT carried out by Principal Account General (Audit), indicated gaps in management of alumni activities (*Audit observation document attached for ready reference*). Vide Para ‘C’ of the aforesaid audit observation, it was revealed that there was mismatch in account keeping as it is managed by different departments of the university. Further, as para ‘D’ of the audit observation, lack of efforts in raising the alumni contributions were pointed out.

Further, as per the tax laws of our country, USA, European countries, UK, Japan, Canada, Australia, South Korea, Gulf countries, ASEAN countries the donations to educational institution and research institutions qualify for tax exemption to the donors. Often due to process involved, the tax exemption certificate after vetting at different levels in DTU is issued late, which sometime do not serve the purpose to the alumni donors. Moreover, as a state university we only could provide the certificate to alumni donors contributing in INR with tax exemption of upto 50% of the donated amount. On the other hand, we are yet to devise means and ways to provide tax benefits to our donors from abroad under the umbrella of agreements between the government, as practiced by IITs and CFTIs of the country. Such efforts would attract large numbers of our alumni donors abroad giving back to their Alma Matter.

While interacting with many alumni, the suggestion has come, that the university, instead of keeping all of their donations in the saving bank a/c or in fixed deposit, invest some part in Mutual Funds upon taking approval of the donor, so that greater benefits can be recouped, as is being practiced by premier institutions globally and IITs.

IIT Delhi has instituted the “IIT Delhi Endowment Fund”, which was inaugurated, by the former President of India at the Rashtrapati Bhavan in Delhi, following the model of prestigious universities like Harvard, Yale, Stanford, Cambridge, Oxford, and others. Governed by its own board of directors comprising esteemed alumni and the director of IIT Delhi, the fund operates through the independent section 8 company “IIT Delhi Endowment Management Foundation”.

It is therefore, in line with guidelines vide F.No. 35-7/2019-T.S.1, MHRD, GoI, dated Jan 7<sup>th</sup>, 2020, DTU may be allowed to establish a section 8 company “DTU Endowment Management Foundation” with shareholding of DTU to the tune of 99.99%, duly managed by directors including Vice Chancellor, Dean Alumni Affairs, five Alumni nominee out of Alumni chapters from USA, Europe/UK, ASEAN/Japan/South Korea, Gulf Countries and INDIA/SAARC countries. Further approval may also be given to establish an “DTU Endowment Fund” to receive the donations from alumni just after their receipt in DTU accounts operating vide para 2 to enact as a single window, and invest the amount taking consent of the donor its mode to investment (Government Securities, Bank, Mutual funds) and its prospective use. The approval may also be given to establish FCRA account of the DTU to receive donations from abroad.

The Finance Committee is requested to consider the proposal and recommend for its approval to Board of Management.

**Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval.**

## **Agenda 37.8: Budget for the office of the Dean, Digital Education**

“Offering accessible, multidisciplinary, skill-based and holistic education across the sciences, social sciences, arts, humanities, engineering, and sports for a multidisciplinary world” is one of nine major NEP principles that have a bearing on the curricular thrusts at different stages of higher education. For making education accessible to the last person, DTU is starting a “Centre of technology Enhanced Learning: *Empowering Minds*” (**CTEL**) under the office of the Dean Digital Education

The office of the Dean Digital Education was approved in the 39th meeting of Academic Council, held on 19/06/2024. Blended learning was one of the activities approved under Digital Education

CTEL would like to start Certificate courses of varied duration in blended mode by which we can do better utilization of infra structure of DTU. The course duration can be two weeks (continuous 10 days) of 50 Hrs or six months (3Hrs in all Sundays) of 80 hrs.

These are short duration online training programs leading to a successful completion of the program and primarily meant for working executives/ students of other institutes. The six-month program is equivalent to a two weeks’ online program done over the technology platform in a staggered manner i.e. Instead of two full weeks with 7 hours of teaching per day it will be done once a week for 3 hours and delivered over 6 months using the power of technology. The assessments are included to bring in the element of seriousness into it. The program is non graded and leads to a simple non graded participation certificate which is also not co-branded by the University. For efficient implementation of this, we would like to adopt **Education Technology Partner Supported Education Model**.

### **Major Benefits accrued from this model in IITs and IIMs are:**

1. Increase the number of students/executives without putting major pressure on existing infrastructure
2. Adding a new segment (working professionals) to the University’s fold in a big manner
3. Major Brand Building Exercise for the University without spending money (as the branding is done by the Ed Tech partner through various programs launched by the University)
4. Bridging the Industry – Academia gap (two way learning in the program)
5. Generating additional financial resources for the University
6. Faculty motivation as the time is adequately financially compensated by the University

**Details about the Ed Tech Partner supported education model. The proposed model is as shown in Table I**

<b>Delhi Technology University</b>	<b>Ed Tech Partner</b>
Program Conceptualization	Technology Infrastructure
Program Architecture	Learning Management System
Program Admissions (Criteria and Admitting Students)	Program Awareness
Program Delivery	Sales
Program Evaluation	Marketing
Program Certification	Student Administration

**Table I**

**Some Major Institutes (Controlled by Ministry of Education, UGC and National Institute of Eminence running such programs from last more than 20 years**

<b>Indian Institutes of Management ( Governed by their society and also by Ministry of Education</b>	
Indian Institute of Management, Ahmedabad	Indian Institute of Management, Bangalore
Indian Institute of Management, Calcutta	Indian Institute of Management, Lucknow
Indian Institute of Management, Indore	Indian Institute of Management, Kozhikode
Indian Institute of Management, Shillong	Indian Institute of Management, Trichy
<b>Ministry of Education : Autonomous as created through Act of Parliament</b>	
Indian Institute of Technology, Delhi	Indian Institute of Technology, Roorkee
<b>IIIT's</b>	
Indian Institute of Information Technology, Bangalore	Indian Institute of Information Technology, Bangalore

**The revenue generation form these courses are placed in Table II**

**Per student calculation**

**Fees received form 1 student = INR 1,50,000/-**

**Amount required for accommodation and related expenses per student = INR 13,500/-**

**Amount for stationary and books to be provided per student = INR 3000/-**

**Total money Earned = INR 1,33,500**

**DTU share = 51 % of 1,33,500 = INR 68,085/-**

**(share will be (68,085 +16,5000 / 1,50,000/- = 56.4%)**

**Considering minimum student as 40, the total amount generated by DTU will be 68000 x 40 = INR 27,20,000/-**

**Amount to be given to the faculty may be approved as column (A) of Table II**

**Table II Revenue Generation**

<b>Course Details</b>	<b>Minimum Number of Participants</b>	<b>Course Fees (INR)</b>	<b>Total Income (INR) (A)</b>	<b>Course Coordinat or Fees (INR) (B)</b>	<b>Material Fees (INR ) (C)</b>	<b>Revenue Generated Shared (INR) (A-C)</b>
<b>Certificate Courses based on Industry Demand (6 months) per course (80 Hrs)</b>	40	1,50,000/-	60,00,000/ -	8,00,000/-	6,60,000/- (16500X40)	<b>53,40,000</b> /-
<b>Certificate Courses (2 weeks) (50 Hrs)</b>	60	4000/-	2,40,000/-	1,00.000/-		<b>2,40,000/</b> -
<b>FDP/SDP/STTP / Refresher Programs</b>	100	5,000/-	5,00,000-	2,00,000/-	-	<b>5,00,000/-</b>
<b>Total</b>						<b>57,80,000</b> /-

- Revenue earned from one course – 27,20,000/- with minimum number of students to be admitted in Industry demand courses  
(Minimum number of students means, we will start the course, if we get 40 registrations. But if we start with 39 students also, the ED tech company will pay us amount for 40 students. Hence this is the minimum guaranteed number)
- Over all we can earn an amount of INR 57,80,000/- by conducting all certificate courses with minimum students placed in Table II
- We can run many courses as per the demand and availability of faculty members
- CTEL shall operate a sustainable model
- Once the course is approved and digital content is submitted, it will be property of DTU
- Revenue sharing with partnering Agency Table III
- The revenue sharing between DTU and CTEL is as given in
- **Table III Revenue Sharing with Partnering Agency**

<b>Revenue Earned from One course in one year (INR)</b>			
<b>Course Details</b>	<b>Course Coordinator Fees (INR) (a)</b>	<b>DTU (INR) (b)</b>	<b>Partnering Agency</b>
<b>Certificate Courses for Executive Education (6 months) [51% DTU +49% (Partnering Agency)]</b>	8,00,000/-	27,23,400/-	26,16,600/-
<b>Certificate Courses (2 months)</b>	1,00,000/-	2,40,000/-	
<b>FDP/SDP/STTP/Refresher Programs</b>	2,00,000/-	5,00,000/-	
<b>Total</b>	<b>11,00,000/-</b>	<b>34,63,400/-</b>	<b>22,83,400/-</b>

**Total Revenue earned by DTU = ( b-a ) = 34,68,400 - 11,00,000 = 23,68,400/-**

**Table IV - Revenue Model**

<b>CTEL</b>	<b>30%</b>
<b>DTU</b>	<b>70%</b>

The proposed budget for establishing and smooth functioning of CTEL under manpower, operations, Schemes and furnishing is placed in Table V

**Table V- Tentative Annual Budget**

<b>Item</b>	<b>Number</b>	<b>Monthly Cost/ Salary (INR per person)</b>	<b>Annual Cost/ Salary (INR) (TOTAL)</b>
<b>Manpower</b>			
Technical Assistant	1	47600/-	5,71,200/-
Office Assistant	2	47600/-	11,42,400/-
Attendant	2	22000/-	5,28,000/-
Accountant	1	47600/-	5,71,200/-
		<b>Total (A)</b>	<b>28,12,800/-</b>
<b>Non Recurring Cost</b>			
Workstations			25,00,000/-
DTU Studio			25,00,000/-
ERP Development			20,00,000/-
Miscellaneous			3,00,000/-
		<b>Total(B)</b>	<b>70,30,000/-</b>
		<b>Grand Total(A+B)</b>	<b>1,01,12,800/-</b>

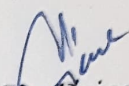
**Decision:** The Finance Committee considered and recommended the agenda to the Board of Management with the direction to run the course. Budget will be considered after completing Phase I Successfully.

Meeting ended with a vote of thanks to the Chair.

*Nirendera Dev*  
13/02/2025  
(Prof. Nirendera Dev)  
Controller of Finance

Copy forwarded for information to:-

1. PA to Vice Chancellor, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. The Addl. Chief Secretary (Finance), Govt. of NCT of Delhi, 4<sup>th</sup> Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110002 or his/her nominee.
3. The Secretary, Training & Technical Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitampura, Delhi - 110088 or his/her nominee.
4. Prof. Madhusudan Singh, Registrar, DTU.
5. Prof. S.Indu, Dean (Digital Education), DTU.

  
(Sh. Rajesh Kumar)  
Sr. Accounts Officer