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S. No.	Stage	Fee (% of total consultancy fee)
4	During supervision, monitoring, and quality control as per contract	30%
5	On obtaining all statutory approvals	10%
6	On completion of SITC of the HVAC system at Raj Soin Hall	20%

Payment Terms

- Payments shall be made progressively as per the above stages.
- Applicable statutory taxes will be paid as per government norms.
- No deductions shall be made from the consultant's fee for penalties or damages related to contractor's performance.
- The consultant shall notify the client of any defective work by the contractor and propose necessary action as per contract terms.

Reimbursable Expenses

- Actual travel and conveyance expenses for official visits to manufacturer sites, statutory bodies, etc., will be reimbursed as per mutual agreement.

Client's Responsibilities

- Provide detailed project requirements.
- Share relevant codes of practice (e.g., CPWD guidelines) and other applicable state regulations/documents.

Execution of Assignment

- All deliverables must be completed within a mutually agreed timeframe.
- Timely approvals from the client are essential.
- The consultant will prepare all necessary civil and electrical drawings, specifications, and cost estimates. Where standard rates (e.g., DSR) are unavailable, actual cost analysis will be used.
- Consultant shall regularly monitor quality and submit reports.
- The drawings and documents prepared by the consultant shall remain the property of the client, whether or not the project proceeds to execution.

Termination of Agreement

The agreement may be terminated by either party with a written notice of 45 (Forty-Five) days, should the other party fail to substantially fulfill their responsibilities—provided the failure is not due to the initiating party.

Indemnification

If any claim or legal suit arises against the consultant due to actions solely attributable to the client or its representatives, the client shall indemnify and compensate the consultant for any losses, damages, or legal expenses incurred, including attorney fees.

Arbitration

Any disputes arising between the client and the consultant regarding interpretation or execution of this agreement shall be resolved through arbitration, in accordance with applicable laws and mutually agreed procedures.


J. B. Kulkarni


Project Office (Elect.)


Chief Project Officer



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F.NO: DTU/Engg.Cell. 00206/2025/Electrical

Dated: 13/06/25

NOTICE INVITING QUOTATION

The Chief Project Officer, Engineering Cell, DTU invites, on behalf of the University, sealed item-rate quotations from service providers for the supply, installation, and commissioning of Air Cooled Screw Chiller HVAC System along with G.S.T. registration certificate. NIQ along with terms and conditions can be obtained from office of the Engineering Cell 3:00 PM on 24/06/25 and may also downloaded from the dtu.ac.in.

Schedule of Work				
Subject: -Appointment of Consultant for Supply, Installation, Testing & Commissioning of an Air Cooled Screw Chiller HVAC System at Raj Soin Hall, DTU, Delhi.				
S.No.	Description	Quantity	Rate	Amount
1	Providing heat load calculation, electrical load assessment, layout drawings, electrical/HVAC wiring drawings, and pipe layout drawings, duly vetted by the HVAC consultant to ensure proper system functionality, shall be applicable	1 Per Job		
	Total			
	Amount in words.			

Scope of Work / Conditions of Agreement

The consultant shall provide comprehensive services including, but not limited to:

- Preparation of electrical/HVAC drawings.
- Preparation of technical specifications, bill of quantities (BOQ), and tender documents.
- Project management and implementation.
- Supervision, monitoring, and quality control during the installation, testing, and commissioning stages.
- Nothing extra will be paid on site visit as and when required by the Engineering In-Charge.

The consultant shall render the following services as per instructions received from the client:

- Design & Documentation:
 - Preparation of schematic, and layout drawings as per site requirements.
 - Development of working drawings, technical specifications, BOQ, and tender documents.
- Project Management & Execution:
 - Assistance in obtaining necessary statutory approvals.
 - Continuous supervision and quality control during the construction and commissioning phases.

Mode of Payment / Fee Schedule

Payments to the consultant shall be made progressively, based on work stages completed, along with any pre-approved reimbursable expenses.

S. No.	Stage	Fee (% of total consultancy fee)
1	On preparation and submission of final electrical/HVAC drawings	10%
2	On submission of technical specifications, BOQ, and tender documents; and award of work	20%
3	On commencement of work at site	10%