



# DELHI TECHNOLOGICAL UNIVERSITY

Shahbad Daulatpur, Bawana Road, Delhi – 110042

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F.NO: DTU/E.C./3678/2022-23/Electrical

Dated: 17/07/2023

## NOTICE INVITING QUOTATION

The Chief Project Officer, Engineering Cell, DTU invites, on behalf of Delhi Technological University, sealed percentage item rate Notice Inviting Quotations from specialised agencies for electrical work the field of up to 3:00 PM on 17/07/2023 for the following work, which shall be opened at 3:00 PM on the same day. N.I.Q./Schedule of work along with terms and conditions can be obtained from office of the Engineering Cell on all working days by submitting an application along with Electrical Licence and G.S.T. Registration certificate.

S. No.	Name of Work	Estimated Cost (Rs.)	Time Allowed	Last Date of Receipt of Quotation
1.	Comprehensive maintenance and operation of 5 Nos. existing fountains installed at Open Theatre , Pragyan Bhawan & Main Gate at DTU, Bawana Road, Delhi	Rs.3,83,224/-	04 Months	24/07/2023

### Terms & Conditions: -

- Before tendering/quotationing, the Bidder shall visit the site and satisfy himself as to the site conditions, the accessibility of the site of full extent and implication of the operation, the nature of the ground and working conditions affecting labour and execution of the work. No claim on these issues will be entertained.
- The contractor shall have to get the site of work cleared during execution and/ or on completion of work as per directions and to the satisfaction of client.
- The rate quoted should be inclusive of all the taxes and duties, GST etc. & nothing extra shall be paid on any account.
- The quotation which are issued from the office of CPO shall only be accepted, quotations in any other forms shall be summarily rejected without assigning any reasons.
- No T&P shall be issued to the firm by the department for installation at site.
- All necessary recoveries shall be made from the bill.

**Encls. Schedule of work.**

*Aw*  
17/07/23  
Chief Project Officer

Copy to:-

1. Notice Board/Website
2. Guard File.

*(Signature)*  
17.07.23  
Project Officer (Elect.)

## Schedule of Work

**Name of Work:** Comprehensive maintenance and operation of 5 Nos. existing fountains installed at Open Theatre, Pragyan Bhawan & Main Gate at DTU, Bawana Road, Delhi.

S.No	Description of Work / Item(s)	Qty	Units	Rate	Amount
1	Comprehensive maintenance and operation of 5 Nos. existing fountains in all working days of the month i/e Sundays & holidays i/c cleaning of pump suction lines, cleaning of fountain, cleaning of dust from the floor area and pipe line network with the help of detergent, acids chlorine dana etc as on daily basis and when required for proper functioning of fountain including repairing /replacement of light, motor, nozzle along with their accessories as required for functioning fountains. (All the material shall be supplied by the agency). a) Wireman cum Operator - 1 Nos. (From 8:00 AM to 4:00 PM & Khallsi Nos 02)	4	Months	95806.00	383224
<b>Total</b>					<b>383224</b>

1. The contractor shall provide Log book, workers diary, duster, detergent powder, broom, attendance register, soap etc. for day-to-day maintenance.
2. No T & P shall be issued by the department.
3. General upkeep and cleaning of electrical Installations and other equipment related to fountain shall be the duty of the contractor within the scope of the contract. In case the installations are found to be not properly maintained, a recovery @ Rs.500 per day shall be made from the bill of the contractor.
4. Fountain including water body must be cleaned properly twice a week with detergent / light acid / Phenyl etc as required.
5. The contractor shall on commencement of work, provide the details of staff, such as license of the Wireman, proof of residence of worker.
6. The rates quoted shall be inclusive of wages of staff deputed at site as per conditions and their relievers, stationery & petty items required at site like log books, complaint register, workers diary, maintenance registers, duster, detergent powder, broom, attendance register, soap, uniforms etc. for day-to-day maintenance and operation and all taxes & duties. However service tax, ESI & EPF contribution of employer will be reimbursed to the contractor on production of the proof of deposit of service tax, ESI & EPF contribution of employer to the concerned department.
7. The contractor will ensure that no frequent replacement / removal of staff without the knowledge of Engineer-in-charge or his authorized representative shall be done.
8. The contractor shall take all precautions for safety of the workmen. If any accident / mis-happening occur to the work men or third party the department shall not be responsible for the same. If any compensation is to be paid to the victim, the firm shall pay the same and no claim in this account shall be entertained by the department.
9. The worker will register their attendance on biometric system/attendance register and payment will be made to the contractor based on this.
10. **Compliance with Regulations and Indian Standards**  
All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian Standards related to the works covered by this specification. In particular, the maintenance of equipment will comply with the following:-
  - a) Factories Act.
  - b) Indian Electricity Rules.
  - c) Workmen's compensation Act.




11. Emergency complaints such as no current, leakage of current, sparks, short circuiting, fire hazards of any nature etc shall be attended immediately otherwise a recovery of Rs.5000/- per emergency complaint shall be made from the contractor's bill.
12. The scope of work includes attending minor complaints, repairs and maintenance of all electrical installation & fittings installed at various fountains, for minor repairs. The department will provide the necessary spares required for repair. However dismantled materials shall be returned by the contractor to the JE in-charge.
13. The staff can be deployed in any shifts by the JE in-charge, keeping in view of exigency of the work and can change the roaster and place.
14. The contractor or his authorized representative is required to visit site twice a week, so as to get acquainted with the difficulties of the site, if any and resolve them.
15. In case the departmental staff is posted on site or due to some other reasons, the department reserve the right to terminate the contract in full or part thereof.
16. The contractor shall furnish name & contact number of the persons, who should be contacted during emergency.
17. Payment to contractor shall be made quarterly, subject to availability of funds or as per convenient to Engineer-in-charge.
18. The department shall be at liberty to discontinue/cancel the contract/ agreement found unsatisfactory without giving any notice in accordance with the above terms & conditions or otherwise, without assigning any reason thereof. Decision of Engineer-in-charge shall be final and binding on the contractor for which no claim on any account shall be entertained by the department.



JE (Elect.)



Consultant (Elect.)



P.O. (Elect.)



Chief Project Officer