



**Delhi Tenders**



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**eTendering System Government of NCT of Delhi**

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- View Live Auction
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**Bid Management**

- Bid History

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**Tender Details**

Organisation Chain	Delhi Technological University		
Tender Reference Number	Dtu/Engg.cell/2022-23/06		
Tender ID	2023_DTU_234754_1		
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

**Payment Instruments**

Offline	S.No	Instrument Type
	1	R-T-G-S
	2	ECS
	3	NEFT

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual /Technical	.pdf	Scanned copy of eligibility Criteria for other specialized firms (NIT page no. 5 Sr. No. 1.2.1)
		.pdf	Undertaking on his Letter Head(NIT page no. 6)
		.pdf	Scanned copy of GST registration or undertaking for GST submission as per NIT page no. 6 s.no. 2
		.pdf	Scanned copy of Earnest Money Deposit as per NIT page no. 7 s.no.10
		.pdf	Scanned copy of self attested documents as per NIT page no.7-8 s.no.11(i to xi)
2	Finance	.xls	BOQ

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

Tender Fee in ₹	0.00
Fee Payable To	Nil <input type="checkbox"/> Fee Payable At <input type="checkbox"/> Nil
Tender Fee Exemption Allowed	No

**EMD Fee Details**




EMD Amount in ₹	9,63,662	EMD through BG/ST or EMD Exemption Allowed	No
EMD Fee Type	percentage	EMD Percentage	2.0%
EMD Payable To	REGISTRAR, DTU	EMD Payable At	DELHI

**Work Item Details**

Title	Horticulture maintenance works at DTU main campus. Sub Head Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus.			
Work Description	Horticulture maintenance works at DTU main campus. Sub Head Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus.			
Pre Qualification Details	Please refer Tender documents.			
Independent External Monitor/Remarks	NA			
Show Tender Value in Public Domain	Yes			
Tender Value in ₹	4,81,83,105	Product Category	Civil Works - Others	Sub category Horticulture Work
Contract Type	Tender	Bid Validity(Days)	75	Period Of Work(Days) 730
Location	DELHI TECHNOLOGICAL UNIVERSITY	Pincode	110042	Pre Bid Meeting Place NA

Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Chief Project Officer
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	12-Jan-2023 04:50 PM	Bid Opening Date	19-Jan-2023 03:30 PM
Document Download / Sale Start Date	12-Jan-2023 04:50 PM	Document Download / Sale End Date	19-Jan-2023 03:00 PM
Clarification Start Date	12-Jan-2023 04:50 PM	Clarification End Date	19-Jan-2023 03:00 PM
Bid Submission Start Date	12-Jan-2023 04:50 PM	Bid Submission End Date	19-Jan-2023 03:00 PM

Tender Documents				
<b>NIT Document</b>	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf 	Horticulture maintenance works at DTU main campus. Sub Head Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus.	1544.26
 <a href="#">Download as zip file</a>				
<b>Work Item Documents</b>	S.No	Document Type	Document Name	Description
	1	BOQ	BOQ_305367.xls 	Horticulture maintenance works at DTU main campus. Sub Head Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus.

Bid Openers List				
S.No.	Bid Opener Login Id	Bid Opener Name	Certificate Name	Serial No
1.	aksrivastava@dce.ac.in	Amit Srivastava	AMIT KUMAR SHRIVASTAVA	5e 4a 91 d4 89 5d
2.	admin6@gmail.com	A K PANDEY	Ashok Kumar Pandey	6f fa 83 a6 98 7c
3.	pradeepkteotia@yahoo.com	Pradeep Kumar Teotia	PRADEEP KUMAR TEOTIA	6e 13 7f 96 17 a5 85 0a
4.	aedtudelhi@gmail.com	Mohit Tyagi	Mohit Tyagi	4c 64 cb 05 49 2c

Tender Properties			
Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	Yes
BoQ Comparative Chart model	Normal	BoQ Compative chart decimal places	3
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

Tender Inviting Authority	
Name	Chief Project Officer
Address	Chief Project Office, Admin Block, DELHI TECHNOLOGICAL UNIVERSITY

[View Modification details](#)

Tender Creator Details	
Created By	Mohit Tyagi
Designation	Assitanrt Engineer Civil
Created Date	12-Jan-2023 04:02 PM Version:1.09.15 02-Aug-2022

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GOVERNMENT OF NCT OF DELHI  
**DELHI TECHNOLOGICAL UNIVERSITY**

*(Engineering Cell)*

Bawana Road, Delhi 110 042

[www.dtu.ac.in](http://www.dtu.ac.in)

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CHIEF PROJECT OFFICER



GOVERNMENT OF NCT OF DELHI  
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**CORRIGENDUM TO Form-7 (CPWD)**

<b>S. NO.</b>	<b>FOR</b>	<b>READ</b>
1.	Govt. of India	Govt. of National Capital Territory of Delhi.
2.	President of India	Board of Management, DTU
3.	Superintending Engineer/Chief Engineer.	Vice-Chancellor, Delhi Technological University
4.	Department	Delhi Technological University
5.	Administrative Head	Vice-Chancellor, Delhi Technological University
6.	Ministry of Works & Housing	Govt. of National Capital Territory of Delhi.
7.	Engineer-in-Charge	Chief Project Officer

CHIEF PROJECT OFFICER

**NOTICE INVITING TENDER FOR PROVIDING HORTICULTURE SERVICES IN  
DTU CAMPUS**

Online e-Tenders are invited under Two-Bid system from Class -I contractors of CPWD /PSUs only having capacity to provide the Supervisor (Chaudhary for Horticulture Work), Mali (Semi-skilled) and Mali (Skilled) for Horticulture Services for the **Delhi Technological University, Shahabad Daultpaur, Bawana Road, Delhi-110042** for a period of Two (02) year on contract basis/outsourcing basis and the work may be extended to the subsequent years based on performance. Further details of the Notice Inviting Tender along with their terms and conditions and other documents can be seen/downloaded at/from the website <https://govtprocurement.delhi.gov.in>.

To participate in the e-tendering process of the Delhi Government, the bidder has to register with the NIC portal i.e. <https://govtprocurement.delhi.gov.in>.

Tender will be opened as per the schedule given below by the tender committee in the presence of the tenderers or their authorized representatives who wish to remain present on the same day and if any holiday on the day of opening, the tender will be opened on next working day of the university in the office of Chief Project Officer, Engineering Cell.

Tender document is also available for viewing on the website of Delhi Technological University, Delhi at [www.dtu.ac.in](http://www.dtu.ac.in).

Estimated Cost of Tender: **Estimated Cost: Rs. 4, 81, 83,105/- (Rupees Four Crore Eighty One Lakh Eighty Three Thousand One Hundred and Five Only) for Two years.**

**Bid Schedule**

<b>Date of start and downloading tender</b>	12 <sup>th</sup> January 2022
<b>Earnest Money Deposit (EMD)</b>	Rs. 9, 63, 662/- (Rupees Nine Lakhs Sixty Three Thousand Six Hundred and Sixty Two only)
<b>Last date submission of tender (online)</b>	19 <sup>th</sup> January 2023 at 03:00 PM
<b>Date and Time of Opening Bid</b>	19 <sup>th</sup> January 2023 at 3:30 PM
<b>Designation of the Authorized Officer and Address for Communication:</b>	Chief Project Officer, Delhi Technological University Shahbad Daulatpur, Bawana Road, New Delhi - 110042

**Chief Project Officer  
Delhi Technological University**



GOVERNMENT OF NCT OF DELHI  
**DELHI TECHNOLOGICAL UNIVERSITY**

*(Engineering Cell)*

Bawana Road, Delhi 110 042

[www.dtu.ac.in](http://www.dtu.ac.in),

No.: F. DTU/Engg.Cell/003147/2021-22

**TENDER NOTICE (e-procurement)**

The Chief Project Officer invites online percentage rate tenders on behalf of Board of Management, DTU from Class -I contractors of CPWD/PSUs only in Horticulture and/or from other specialized firms who have successfully completed similar nature work as per the eligible criteria given in tender document; for the following work through e- procurement solution only:-

S. No.	Name of work	Estimated cost (Rs.)	Earnest Money (Rs.)	Time Allowed	Date of release of tender through e-procurement solution	Last Date and time of receipt of tenders through e-procurement solution	Date and time of opening of Technical Bids of the Tenderers
1.	NIT No. DTU/Engg. Cell/2022-23/06 <b>Name of work:</b> Horticulture maintenance works at DTU main campus. <b>Sub-Head:</b> Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus.	4,81,83,105.00	9,63,662/-	24 Months	12.01.2023	19.01.2023 at 15:00 hrs	19.01.2023 at 15:30 hrs

Further details of the tender can be seen at: <https://govtprocurement.delhi.gov.in>

Chief Project Officer

Copy to:-

1. PA to VC, DTU
2. P.S to Registrar, DTU
3. COF, DTU.
4. Sr. AO II, DTU.
5. AE,Civil, DTU

Chief Project Officer



GOVERNMENT OF NCT OF DELHI

## DELHI TECHNOLOGICAL UNIVERSITY

*(Engineering Cell)*

Bawana Road, Delhi 110 042

[www.dtu.ac.in](http://www.dtu.ac.in)

### **E- TENDERING**

1. Online percentage rate bids are invited on behalf of Board of Management, DTU from Class- I contractors of CPWD in Horticulture category and/or other specialized firms who have successfully fulfilling the eligibility criteria given in tender document for the following work through e- procurement solution only:-

**Name of work:** Horticulture maintenance works at DTU main campus.

**Sub-Head:** Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus

The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

- 1.1 The work is estimated to cost **Rs. 4, 81, 83,105.00** This estimate, however, gives merely a rough guide.
- 1.2 Intending Bidders shall be eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-
  - 1.2.1. **Eligibility Criteria for other specialized firms:**
    - (i) **The** experienced Firms/Organizations/ Individuals **must have experience of having** successfully completed Horticulture works in any Government Departments/ Autonomous Bodies/ Public Sector Undertaking during last seven years ending on previous day of last day of submission of tender.

Three similar works each of value not less than 40% of the estimated cost.

or

Two similar works each of value not less than 60% of the estimated cost.

or

One similar works each of value not less than 80% of the estimated cost.

### **Similar work means: Horticulture work and landscaping works**

The value of executed works shall be brought to current costing level by enhancing the actual work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.

**Note|:-**The total estimated cost of Rs. 4, 81, 83,105.00 is for a period of two years. The estimated cost for the purpose of eligibility criteria shall be the estimated cost for one year i.e., Rs. 2, 40, 91, 552.50.

**To become eligible for issue of bid, the bidders shall have to furnish an undertaking on his Letter Head as under: -**

**Name of work:** Horticulture maintenance works at DTU main campus.

**Sub-Head:** Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in DTU for next five years. Also, if such a violation comes to the notice of Department after award of contract, the Engineer-in-Charge shall be free to rescind the contract and forfeit the Performance Guarantee absolutely. When bids are invited from CPWD contractors as per provisions of **clause 1.2.1** above, it will be mandatory for specialized bidders to upload the work experience certificate(s) and an undertaking as per the provisions of **clause 1.2.1**.

2. If the bidder has not obtained GST registration of Delhi then in such a case the bidder shall upload following undertaking on the letter head along with other bid documents.

If work is awarded to me, I/we shall obtain GST Registration Certificate of Delhi within one month from the date of receipt of award letter or before release of any payment by DTU, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by DTU or GST department in this regard.

3. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7** (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website **www.cpwd.gov.in**. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
4. The time allowed for carrying out the work will be **24 months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site.
5. The site for the work is available.
6. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract can be seen on the following website free of cost: <http://govtprocurement.delhi.gov.in>. CPWD General Conditions of Contract for **Maintenance Works, 2020** with upto date correction slips are available on CPWD Website [www.cpwd.gov.in](http://www.cpwd.gov.in) and are also available in printed form with Jain Book Agency (CENTRAL), 4574/15, 2<sup>nd</sup> Floor, Padamchand Marg, Near Happy School, Daryaganj, New Delhi - 110002. Phone: 011-43513689, 43513570 Mob.: 9667274446, 9810666810 and shall also be integral part of agreement.
7. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bids notified.



8. While submitting their revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
9. The bids are invited in two stage system. The technical bid shall be opened on due date and time as notified hereinafter. The time and date of opening of financial bids of contractors qualifying the technical bid shall be communicated to them at a later date.
10. Each bid must carry EMD as specified below in the Tender document. EMD as mentioned in the tender document must be submitted through ECS/RTGS/NEFT mode only to following Bank Account. This amount shall be refunded in case of rejection of the bid or alternatively adjusted/refunded:

Bank details for submission of EMD through RTGS/NEFT: -		
DTU EMD Account No.		30875679275 (Registrar, DTU)
Name of Bank		State Bank of India
Bank Address		DCE Campus, Shahbad Daulatpur, Bawana Road, Delhi- 110042.
IFSC CODE		SBIN0010446
BRANCH CODE		10446
MICR CODE		110002438
SWIFT CODE		SBININBB544

11. List of self attested documents to be scanned and uploaded by all categorized of bidders within the period of bid submission:
  - (i) Bidders must upload their details in the format given in **Annexure – D** on their letter head.
  - (ii) Proof of EMD payment deposited in the State Bank of India Account prescribed at **Clause 10** of CPWD - 6.
  - (iii) Bank details of Bidders as per **Annexure – H (Optional)**.
  - (iv) Registration certificate of appropriate class / category of CPWD in Horticulture, as applicable.
  - (v) Registration certificate under Goods and Services Tax (GSTIN) of Delhi. If the bidder has not obtained GST registration of Delhi then in such a case the bidder shall upload the undertaking on the letter head as per Clause 2 of CPWD - 6.
  - (vi) Photocopy of PAN Card.
  - (vii) Letter of Transmittal as per **Annexure-E**
  - (viii) Soft Copy of the Power Point presentation as provided at **Clause 32** of CPWD-6 in PDF Format.
  - (ix) An Affidavit on non-judicial stamp paper of Rs. 10/- as per Annexure-“F”

- (x) Duly filled details of T & P as per Annexure-‘B’
- (xi) Similar Work Completion Details for other specialized firms: Completion certificate issued by the officers of the client department of the rank of Executive Engineer or equivalent. Incomplete certificates shall be summarily rejected. The completion certificate must clearly indicate the following:
  - i) Name of work, ii) Value of work done, iii) The date of completion of work,
  - ii) Nature of work & v) That the work has been completed satisfactorily.

Note. 1: However, certified copy of all the scanned and uploaded documents as specified in CPWD 6 shall have to be submitted by the lowest bidder only after opening the financial bid within a week physically in the office of EE(C), DTU, New Delhi, along with original documents for verification, If certified copies are not submitted within above mentioned period, then their bid will be disqualified and be debarred for one year from participating in bids in DTU.

The bid submitted shall be opened at 03:30 PM on .....

12. The bid submitted shall become invalid if:-
- a. The bidder is found in eligible.
  - b. The bidder does not upload scanned copies of all the documents stipulated in the bid document.
  - c. The bidder does not submit EMD.
  - d. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
  - e. If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/ sub head in percentage rate tender ,the tender shall be treated as invalid and will not be considered as lowest tenderer.

**Note:-** The Bidder shall be suspended for one year and shall not be eligible to bid for DTU tenders from the date of issue of suspension order in case any bid becomes invalid due to either ‘c’, ‘d’ and/or ‘e’ above.

13. The contractor whose bid is accepted will be required to furnish performance guarantee of 3% (Three Percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker’s cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank of any scheduled bank (in case guarantee amount is less than Rs. 2, 00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule ‘F’, including the extended period if any, the **Bidder shall be suspended for one year and shall not be eligible to bid for DTU tenders from the date of issue of suspension order.** The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the

sub contractors, if any engaged by the contractor for the said work within the period specified in Schedule F

14. The description of the work is as follows: As per BOQ attached.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

15. The competent authority on behalf of the Board of Management, DTU does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
16. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
17. The competent authority on behalf of Board of Management, DTU reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
18. The contractor shall not be permitted to bid for works in DTU if his near relative is posted a Sr.AO/DCA or as an officer in any capacity between the grades of Superintending Engineer/CPO/PO and Junior Engineer (all inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in DTU or in the DTTE (Department of Training and Technical Education). Any breach of this condition by the contractor would render him liable to be debarred from participation in tenders at DTU in future.
19. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the

permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

20. The bid for the works shall remain open for acceptance for a period of sixty (60) days from the date of opening of technical bid. If any bidder with draws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the DTU shall, without prejudice to any other right or remedy, be at liberty to **suspend the bidder for one year and such bidder shall not be eligible to bid for DTU tenders from the date of issue of suspension order.**
21. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
  - (a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid Acceptance thereof together with any correspondence leading there to.
  - (b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as applicable.
  - (c) CPWD General Conditions of Contract 2020 (**Maintenance work**) with correction slips upto the last date of receipt of tenders.
22. The bid document will include following two components :-

**Part A:-**CPWD-6, CPWD-7 including schedule A to F, Standard General Conditions of Contract for CPWD 2020 as amended/ modified up to last date of submission of bids. However, Standard General Condition of Contract for CPWD 2020 shall not be uploaded on tender portal.

**Part B:-**General / specific conditions, specifications and schedule of quantities.
23. For Composite Bids :
  - 23.1.1. The bidders must associate himself, with agencies of the appropriate class eligible to bid for each of the minor component individually.
  - 23.2 The eligible bidders shall quote rates for all items of major component as well as for all items of minor components of work.
24. In case of any difference / ambiguity between English & Hindi version, English version shall prevail.
25. The department shall deduct tax at source under Income Tax, GST, water charges, Labour Cess etc. as applicable on the value of work done from each bill of the contractor as per prevailing Government instructions / orders. In lieu, the department shall issue a certificate of deduction of the tax at source to the contractor, in relevant forms.
26. If any information furnished by the applicant found incorrect at later stage, such

agency will be liable to debar from tendering/taking up work. The department reserves the right to verify the particulars furnished by the applicant independently.

27. Before tendering, the bidders are advised to read carefully General Condition of Contract for CPWD works read with amendments and correction slips issued upto last date of uploading of bid. Which is available on CPWD website [www.cpwd.gov.in](http://www.cpwd.gov.in).
28. No Running Account Bill shall be paid for the work till the applicable registration with EPFO and ESIC, whatever applicable are submitted by the contractor to the Engineer-in-Charge.
29. The quoted rates of all items shall be inclusive of all taxes including Goods and Services Tax, labour cess etc. and nothing extra shall be payable on this account.
30. General Conditions of Contract CPWD- 2020 (Maintenance Work) as amended upto last date of submission of tenders shall be integral part of Contract agreement.
31. No payment to the work will be made unless contract is signed by the contractor.
32. Evaluation of the bids:
  - (i) Prequalification shall be done on the basis of the documents uploaded by the bidders as required at Clause 11 of CPWD-6. The bidders who qualify the pre-qualification stage will be invited for a presentation about their planning to carry out the work in professional and time bound manner and observance of applicable labour laws.
  - (ii) Technical qualification: Technical qualification shall be made on the basis of power point presentation given by the bidders who would qualify the prequalification criteria. The prequalified bidders will be intimated the date and time for the power point presentation to be conducted by the bidders in the office of Chief Project Officer, Delhi Technological University Shahbad Daultapur, Bawana Road, New Delhi - 110042. Such bidders shall give presentation on their planning regarding:
    - a. Technical Competence for the execution of different items of the BOQ in a time bound professional manner.
    - b. Details of T & P they propose to provide for the smooth execution of the work.
    - c. Payment of wages to workers& other statutory liabilities such as EPF, ESI, Bonus, Gratuity, Leave etc. to the workers.
  - (iii) The presentation will be for a period of 15 minutes and another 15 minutes for discussion on the presentation. The bidders shall bring their own laptop for giving presentation.
  - (iv) The presentation will be given by the bidders in front of a Committee constituted by the Vice Chancellor, DTU.
  - (v) The Technical qualification shall be based exclusively on the basis of presentation and discussion on the following:

Sl. No.	Evaluation Criteria	Marks
1.	Technical experience and Competence	50
2.	Proposal regarding T & P including irrigation	30

	system	
3.	Compliance of labour laws such as payment of Wages, EPF, ESI, Bonus, Gratuity, Leave, etc.	20
	Total	100

- (vi) While preparing the power point presentation the bidder must thoroughly study the scope of work as given in BOQ, Annexure-‘A’, T & P required in Annexure-‘B’, Special Terms & Conditions, Manpower required etc.
- (vii) The bidder should come prepared during the presentation to answer the questions of the committee members related to the above parameters.

To qualify technically, any bidder must secure minimum 50% marks in each of the three categories and minimum 60% marks overall. The bidders who fail to score the minimum specified marks shall be disqualified out rightly.

**CHIEF PROJECT OFFICER**

**GOVERNMENT OF INDIA**  
**CENTRAL PUBLIC WORKS DEPARTMENT**

STATE	DELHI	CIRCLE	ENGG. CELL
BRANCH	DTU	DIVISION	CHIEF PROJECT OFFICER
ZONE		SUB-DIVISION: HORTICULTURE	

Percentage Rate Tender & Contract for Works

(A) Tender for the work of:-

**Name of work:** Horticulture maintenance works at DTU main campus.

**Sub-Head:** Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus

(i) To be submitted by (to be filled by CPO Office) hours on (to be filled by CPO office) to

(time)

(date)

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(ii) To be opened in presence of tenderers who may be present at (to be filled by CPO Office) hours on (to be filled by EE Office) in the office of CPO, DTU.

Issued to: (to be filled by CPO Office)

Contractor

Signature of officer issuing the documents \_\_\_\_\_

Designation CPO, DTU

Date of issue \_\_\_\_\_

## TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F. Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for Seventy Five (75) days from the due date of submission thereof and not to make any modifications in its terms and conditions.

If I/we, fail to furnish the prescribed performance guarantee within prescribed period. I/we agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to suspend the bidder for one year and such bidder shall not be eligible to bid for DTU tenders from the date of issue of suspension order. Further, if I/we fail to commence work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to suspend the bidder for one year and such bidder shall not be eligible to bid for DTU tenders from the date of issue of suspension order and his Performance Guarantee shall be forfeited absolutely. Further, I/We agree that in case of forfeiture of Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information's derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Signature of Contractor

Postal Address

Dated .....

Witness:

Address:

Occupation:



## ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

The letters referred to below shall form part of this contract Agreement:-

a)

b)

c)

For & on behalf of the Board of Management.

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Dated .....

## PROFORMA OF SCHEDULES

(Separate Performa for Civil, Elect. & Hort. Works in case of Composite Tenders)

### *SCHEDULE 'A'*

Schedule of quantities (as per PWD-3)

As per Schedule attached

### *SCHEDULE 'D'*

Extra schedule for specific requirements/document for the work, if any.

1. Scope of Work as per Annexure-“A”
2. Special Terms & Conditions (Horticulture Maintenance)
3. Additional Conditions
4. List of T & P- Annexure-“B”
5. Recovery Rates – Annexure-“C”
6. Details of Bidders- Annexure “D”
7. Letter of Transmittal- Annexure- “E”
8. Affidavit- Annexure-“F”
9. Break-up of Rates- Annexure-“G”
10. Bank Details of Bidders- Annexure- “H”
11. Performance Security- Annexure-“I”
12. Affidavit- Annexure- “J”
13. Lawn Areas- Annexure-“K”

### *SCHEDULE 'E'*

Reference to General Conditions of contract.

**Name of work:** Horticulture maintenance works at DTU main campus.

**Sub-Head:** Complete Maintenance of Landscape and Horticulture features for two years in DTU Main Campus.

Estimated cost of work: **Rs. 4, 81, 83,105.00**

- |      |                        |                        |
|------|------------------------|------------------------|
| i)   | Earnest money:         | Rs. 9, 63, 662.00      |
| ii)  | Performance Guarantee: | 3% of tendered value.  |
| iii) | Security Deposit:      | 2.5% of tendered value |

## SCHEDULE 'F'

GENERAL RULES: Officer inviting tender *Chief Project Officer, DTU*  
 & DIRECTOIONS Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3 *See below*

<i>Definitions</i>		
2(v)	Engineer-in-Charge	<i>Chief Project Officer, DTU</i>
2(viii)	Accepting authority	<i>Vice Chancellor, DTU</i>
2(x)	Percentage on cost of materials and labour to cover all overheads and profits.	15%
2(xi)	Standard Schedule of Rates	<i>DSR-2020 (Horticulture)</i>
2(xii)	Department	<i>DTU</i>
9(ii)	Standard CPWD contract Form G.C.C 2020, CPWD form-7 as modified & corrected upto	<i>Last date of submission of bid</i>
<b>Clause 1</b>		
i)	Time allowed for submission of Performance Guarantee, programme chart (Time and progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare board or proof of applying thereof from the date of issue of letter of acceptance.	<i>10 days</i>
ii)	Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above. (Late fee shall be furnished in form of Pay Order / DD in favour of Registrar, DTU)	<i>05 days</i>
<b>Clause 2</b>	Authority for fixing compensation	<i>Vice Chancellor, DTU</i>

	under clause 2/ Clause 2A		
<b>Clause 2A</b>	Applicable clause 2/ Clause 2A		<b>Clause 2</b>
<b>Clause 5</b>	Number of days from the date of issue of letter of acceptance for reckoning date of start Mile stone(s) as per table given below:-		<i>15 days</i>
<b>Sl. No.</b>	<b>Description of Milestone (Physical)</b>	<b>Time Allowed in days (from date of Start)</b>	<b>Amount to be with-held in case of non achievement of milestone</b>
<b>1.</b>	1/8 <sup>th</sup> (of whole work)	1/8 <sup>th</sup> (of whole work)	In the event of non achieving the necessary progress as assessed from the running payments, 1% of the tendered value of work will be withheld for failure of each milestone.
<b>2.</b>	3/8 <sup>th</sup> (of whole work)	3/8 <sup>th</sup> (of whole work)	
<b>3.</b>	1/2 (of whole work)	1/2 (of whole work)	
<b>4.</b>	Complete	Full	
<b>Time allowed for execution of work.</b>			<b>24 Months</b>
<b>Authority to decide:</b>  (i) Extension of time (ii) Rescheduling of mile stones (iii) Shifting of date of start in case of delay in handing over of site :			:Engineer-In- Charge :Vice Chancellor, DTU :Vice Chancellor, DTU

**Not  
Applicable**

**PROFORMA OF SCHEDULE Clause 5 Schedule of handing over of site**

Part	Portion of Site	Description	Time period for handing over reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance		Complete site is available for Handing over to contractor on award of contract.
Part B	Portions with encumbrances		
Part C	Portions dependent on work of other agencies		
<b>Clause 5/5A</b>	Applicable clause 5/ Clause 5A		<b>Clause 5</b>
<b>Clause 6</b>	6 ( computerized measurement book to be submitted by agency)		<b>6 ( computerized measurement book to be submitted by agency)</b>
<b>Clause 7</b>	Gross work to be done together with net payment/adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment		Quarterly Payment or as decided by Engineer-In-charge
<b>Clause -7 A</b>	Whether clause 7A shall be applicable		<b>As applicable</b>
<b>Clause 10A</b>	List of testing equipment to be provided by the contractor at site lab.	{As per Annexure – 53 of Standard Operating Procedures for CPWD Work Manual – 2019} Note: In case the contractor is unable to provide the equipment as stated above, the testing of material will be carried out from outside laboratories approved by Engineer-in-charge at the cost of the contractor. Frequency of testing shall be as specified in CPWD Specifications.	Not Applicable
<b>Clause 10B(i)</b>	-	-	No
<b>Clause 10C</b>	Component of labour expressed as percent of value of work :		<b>75%</b>

<b>Clause 10CC</b>	<b>Not Applicable</b>	
<b>Clause 11</b>	Specifications to be followed for execution of work :	<i>CPWD specifications (Horticulture 2020) with upto date correction slips and Scope of work, Special T &amp; C and additional conditions enclosed.</i>
<b>Clause 12</b>	Type of work	<b>Maintenance work</b>
	Authority to decide deviation upto 1.5 times of tendered amount	Vice Chancellor, DTU
12.2 & 12.3	Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for building work.	<b>No Limit</b>
12.5	(i) Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for foundation work (except items mentioned in earth work subhead in DSR and related items)  (ii) Deviation limit for items mentioned in earth work subhead of DSR and related items	No Limit
<b>Clause 16</b>		
	Competent Authority for deciding reduced rates	Vice Chancellor, DTU.
<b>Clause 18</b>		
	List of mandatory machinery, tools & plants to be deployed by the contractor at site :	<b>As per annexure-B</b>
<b>Clause 19 C</b>	Authority to decide penalty for each default :	Vice Chancellor, DTU
<b>Clause 19 D</b>	Authority to decide penalty for each default :	Vice Chancellor, DTU
<b>Clause 19 G</b>	Authority to decide penalty for each default :	Vice Chancellor, DTU

<b>Clause 19 K</b>	Authority to decide penalty for each default :	Vice Chancellor, DTU
<b>Clause 25</b>	Constitution of Dispute Redressal Committee (DRC)  Chairman-  Member-  Member-	To be constituted by the Vice-Chancellor, DTU at the time of arisen of dispute, if any.

### Clause 32

### Requirement of Technical Representative(s) and recovery Rate

Agreement amount of work (Rs. In Crores)	Requirement of Technical		Minimum experience (Years)	Designation Technical Staff	Rate at which recovery shall be made from the contractor in the event of not fulfilling
	Qualification	Number of Major + Minor component			
More than 1.5 to 5	Graduate Engineer or Diploma Engineer	1+1	2 or 5 respectively	Project Manager cum planning/quality/Site / billing Engineer	Rs. 15,000/- per month per person

Assistant Engineers retired from Government services that are holding Horticulture Diploma will be treated at par with Graduate Engineers.

Horticulture Diploma holder with the minimum 10 year relevant experience with a reputed construction co. can be treated at par with Graduate Engineer for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineer.

<b>Clause 38</b>	(i) Schedule / statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates printed by C.P.W.D : (ii) Variations permissible on theoretical quantities: (a) Cement (i) For works with estimated cost put to tender not more than Rs. 25 lakh:		<b>DSR – 2020 (Horticulture)</b>
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	<p>(ii) For works with estimated cost put to tender more than Rs. 25 lakh :</p> <p>(b) Bitumen All Works.</p> <p>(c) Steel Reinforcement and structural steel sections for each diameter, section and category :</p> <p>(d) All other materials</p>	<p>3% plus / minus.</p> <p>2% plus / minus.</p> <p>2.5% plus &amp; only &amp; Nil on minus side.</p> <p>2% plus / minus.</p> <p>Nil</p>	<p><i>Not</i></p> <p><i>Applicable</i></p>
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## SCOPE OF WORK Annexure: A

S.No.	ITEM	DESCRIPTION
01.	<b>MAINTENANCE OF TREES AND SHRUBS</b>	<p>Jobs like making of basin at regular interval i/c watering, weeding, pruning &amp; application of fertilizer etc, (excluding the cost of material which shall be supplied by the department) and as per direction of Engineer- in- charge.</p> <p>Basin of size 60 -90 cm dia&amp;15cm deep.</p> <p>Manuring: Two feedings are required per year @ 5 cum per 1200 plants (Sept, Oct &amp;Feb, March)</p>
02	<b>GARDEN AREA</b>	<p>Complete maintenance of the entire garden features having lawns, trees, shrubs, hedge, flower beds, foliage, creepers etc. including hoeing, weeding, pruning replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mower and brush cutter , removal of garden waste, applying insecticide, pesticide &amp; fertilizers (whenever required), top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by Engineer-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide and Pesticide, will be provided by the Department.</p>
03	<b>TRAINING &amp; PRUNING OF SHRUBS AND TOPIARY</b>	<p>To provide desired form and size to plants, regular training and pruning by cutting and removing undesired part/ of twinges/ overcrowding and to make desired form, shape and size of plants. Watering manure etc. (excluding the cost of material which shall be supplied by the department).</p> <p><b>Time of pruning:</b> -Generally, two prunings are required in a year i.e. December to January and May to June. (Light pruning can be done anytime as required)</p> <p><b>Pruning tools:</b> - Pruning knife, pruning saw, secateurs and pruning shear etc.</p>
04	<b>Potted Plants</b>	<p><b>Nursery:</b> Maintenance of Potted Plants at Nursery in Earthen/ Cemented pots including resetting/ displaying at Nursery, including watering, weeding, hoeing, colouring, transplanting the damaged pots and disposal of generated garbage at specified place as per direction of Engineer -in-charge. (Good earth, manure, fertilizer, insecticide &amp; pesticide shall be provided by the department).</p>

		<ul style="list-style-type: none"> <li>• Maintenance of potted plant Earthen/ Cemented pots displayed in bungalow, office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying at appropriate place and replacement of broken pots coloring of pots and change of location</li> <li>• of pots and replacing with fresh plants as and when required (Consumable materials shall be provided by the department) as per direction of Engineer - in charge.</li> </ul>
05	<b>Hedge/Edge</b>	Cutting of Hedge/Edge and Cutting of designer hedge/edge including removing of cut material, cleaning, hoeing of hedge/edge bed watering, manuring and applying insecticides and fungicides etc.(excluding the cost of material which shall be supplied by the department) and as per direction of Engineer- in-charge.

**Note:** All the Tools and Plants required for carrying out the operations started above shall be arranged by the contractor at his own cost.

## **SPECIAL TERMS & CONDITIONS (Horticulture Maintenance)**

1. The Minimum number of workers required to be deployed daily for the smooth execution of the work are as follows:

<b>Sl. No.</b>	<b>Category</b>	<b>As per CPWD Yardstick (minimum required)</b>
1.	Unskilled Worker For BOQ Item No. 1 to 11.	52
2.	Semi-Skilled i. For BOQ Item No. 1 to 11. ii. For BOQ Item No. 12.	20 10
3.	Skilled (Chaudhary)	5
4.	Horticulture Supervisor (Graduate)	1

The category of workers are defined as:

- (i) Unskilled - Not possessing special skills related to horticulture work but such workers shall possess basic knowledge of gardening.
  - (ii) Semiskilled - Possessing skills related to horticulture work such as:-
    - a) Identifications of common species of trees, hedges, shrubs etc.
    - b) Knowledge of cultural work
    - c) Operation of lawn mower etc.
  - (iii) Skilled & Horticulture Supervisor - In addition to the skills specified for semi-skilled workers the skilled workers shall be processing the following:
    - a) Knowledge of rose plants (clarification, training, pruning, plants protection, feeding, pest diseases and their treatment etc.
    - b) Cultivation/ preparation of chrysanthemum, dahlia cultivation, preparation of annual / seasonal flowers during rainy, winter and summer season.
    - c) Cultivation of Bulbus plants.
    - d) Identification and knowledge of common house plants / foliage plants/ ornamental plants and their maintenance including, shifting in other pots, potting, feeding etc.
    - e) Knowledge of Succulent / Cactus plants.
2. The Number of workers mentioned at Sl. No. 1 above are minimum to be deployed. The contractor shall have to deploy atleast the above mentioned number of workers so that the work is executed smoothly and the greenery of the DTU Campus, which is matter of pride for the University is maintained equally well during the operation of this contract.

3. In case, the workers are found short than the number as defined at Clause No. 1 of Special Terms & Conditions then a recovery shall be made from any amount due to the contractor at:

- a) Unskilled (Mali) : Minimum wages as notified for unskilled worker for that period
- b) Semi-skilled (Sr. Mali) : Minimum wages as notified for semi-skilled worker for that period
- c) Skilled (Chaudhary) : Minimum wages as notified for Skilled worker for that period
- d) Horticulture Supervisor: Minimum wages for Graduate Non-Tech Supervisor for that period

The above recovery rates shall be revised to be at par with revised minimum wages for these categories during the period of absence/shortage.

- 4. The contractor shall deploy an authorized representative at site on full time basis during the working hours to receive directions from the Engineer-in-charge or his authorized representative to supervise the work and get it executed to the satisfaction of the Engineer-in-charge. The rate quoted against various items shall be inclusive of the cost incurred in deployment of such authorized representative/site supervisor, hence no extra payment shall be made on this account.
- 5. Before deployment of workers the contractor shall furnish the list of the workers along with their credentials Engineer.-in-.charge or his authorized representative shall check suitability of all such workers by assigning field work and interaction with workers. The contractor shall deploy only those workers who are found suitable to carry out of the respective jobs as examined by the Engineer-in-charge or his authorized representative.
- 6. The nos. of male workers deployed shall not be less than 50 % of the total strength so that the work requiring hard manual labour does not suffer. No worker below 18 years of age shall be deployed on work.
- 7. The contractor shall not change the technical as well non-technical person already on the use of the office. Unless the technical person or non-technical person not ready to do work further. In such condition the experienced person can be changed with the permission of Engineer-in-Charge. It is also binding on the agency to follow the new amendments of labour rules after call of tender also.
- 8. The workers to be deployed under this contract shall not be allowed to stay in the campus during nights. Therefore, no hutments shall be allowed in the campus for this purpose. However, the contractor shall be required to make suitable creche facility for the children of women workers in accordance with Rule No.8 of Model Rules for the Protection of Health and Sanitary Arrangement for Workers which are part of General Condition of Conduct. The children of workers shall not be left unattended on roads or in buildings at any cost.
- 9. DTU is being maintained nicely and the horticulture work is recognized by one and all for its landscape beauty and aesthetic. To ensure that the quality of horticulture work further improves with time it is necessary that the workers deployed have clear

understanding and aptitude for the horticulture work. Therefore, the contractor shall ensure that the workers deployed at site are not replaced frequently because it affects the horticulture landscape adversely.

10. The contractor shall neither remove nor transfer any of the workers deployed by him at DTU without permission of the Engineer-in-charge in writing in this regard. In case the contractor wishes to remove or transfer any of his workers from DTU, he will write to the Engineer-in-charge in this regard seeking permission. The Engineer-in-charge will consider such request on merit and accord his permission if he finds that the grounds stated by the contractor are valid and are in conformity with the applicable labour laws for such removal or transfer, as the case may be.
11. The work shall be carried out according to C.P.W.D specifications 2020 (Horticulture and Landscaping) with upto date correction slips. If any items are not available in C.P.W.D. Specifications then work shall be carried out as per directions of the Engineer-in-charge or his authorized representative.
12. The working hours will be from 8.00 am to 5.00 pm with one hour lunch break from 1.00 pm to 2.00 pm. subject to staggering of duty hours to meet the requirement in early morning or late evening as the need arise. Some of the workers may be required to work on Sunday and other holidays to maintain essential horticulture requirement of watering of pots, maintenance of nursery etc. Such workers shall be given weekly off on any other day.
13. Workers attendance shall be marked through DTU Face Bio matric machine attendance system on daily basis. The contractor shall have to get each worker deployed at DTU be registered on DTU Face Deduction attendance system before actual deployment.
14. The Department shall provide suitable open space within the campus to the contractor for keeping his machinery, tools, plants etc. as given in Annexure- "B" of the Tender Document for carrying out horticulture work under this contract. In case, the contractor requires covered space for this purpose, he can construct his own store as purely temporary structure at his own cost and vacate the same at the time of completion of the contract. He shall remove all such structure, building rubbish etc. from the site at the time of completion of contract. Further, the contractor shall himself be responsible for safety, watch and word of all his property.
15. The contract shall not sell or gift or take out from DTU campus any items or property of DTU to anybody.
16. The material like good earth, manure, chemical fertilizer, insecticide, pesticides, seasonal flower seeds and earthen / cement pots will be issued by the department free of cost as and when required.
17. Rates are net and nothing extra will be paid beyond the quoted rates. Workers must be paid according to minimum wages act.
18. The whole garden, parks, nursery etc .shall be kept neat and clean and be maintained to the optimum level throughout the contract period and shall be kept ready for inspection by Judges at the time of garden competition.

19. The Instructions of departmental staff are to be carried out promptly. In case of any difference of opinion / Interpretation of specifications & conditions, the matter is to be referred by the contractor to the Chief Project Officer for his decision, which shall be final & binding.
20. The contractor must get acquainted with the Scope of the Work and study the specifications and conditions carefully before tendering.
21. All statutory recoveries shall be made as per rules.
22. The contractor shall provide all Tools & Plant required as per Annexure-“B” for complete landscape and maintenance of horticulture features as per details given in Schedule of Quantity. No work should suffer for want of tools and machinery etc. The required garden tools & machinery shall be in well working conditions and shall be made available before start of work. Rates quoted by the contractor are inclusive of all T&P and machine requirement for work. Recovery on account of non-availability of any Tools and Plant or tools & plants being not in good working condition shall be made as per details given in Annexure- “C”. **The Contractor must note the recovery schedule before quoting the rates/ tendering the bid.**
23. The conditional tender shall not be entertained.
24. The DTU reserved the right to accept or reject the tender without assigning any reason.
25. The Contractor must visit the site before bidding the tender and to have examined for himself the conditions under which the work will be carried out including local conditions effecting labour and T & P and to have studied the items of the Schedule of Quantity relating to them and to have satisfied himself that the rates quoted by him provide for all minor accessories and contingencies works or services necessary for the works described even though they are not precisely defined.
26. The Contractor shall carry out watering of lawns, trees plantation, shrubs Ornamental plants for maintenance regularly so that the lawns etc. are always maintained lush green and the standard of maintenance is of high quality. The Contractor has to mow the lawns regularly and keep the planter, Plantation area, lawn/seasonal beds etc. free from weeds, jungle growth and disease etc.
27. If the plants die due to careless operation or negligence, the contractor shall replace the plants at his own cost until they are well established.
28. If the Contractor fails to replace the plant, tree shrubs, herbs, potted plants and lawns, as mentioned at Clause 26 above, within 10 days, DTU reserves the right to replace it and recover the cost for the same from the Contractor’s bill/ Security Deposit.
29. The contractor shall ensure that the garden features are always kept free from weeds, unwanted vegetation, debris etc, In case, the Engineer-in-charge or his authorized representative finds the growth of weeds, unwanted vegetation or debris lying in the

garden area and he directs the contractor to remove the same either through site order book or through telephonic message, SMS, Whatsapp, writer letters, email etc., the contractor shall ensure the compliance of the same immediately. In case, the contractor fails to do so, a recovery @ Rs. 20 per sqm of the affected area per instance shall be levied and recovered from any amount due to the contractor. The decision of the Engineer-in-charge shall be final and binding on the contractor, in this regard.

30. None of the employees of the Contractor shall enter into any private work at the campus.
31. The Contractor shall maintain an inspection book which will be made available to the supervisory staff of the University. Discrepancies / observations recorded there in shall be attended immediately.
32. The Contractor shall be bound to perform the assigned jobs related to horticulture maintenance in DTU Campus even though the same may not have been included in the scope of work specifically.
33. Water for watering of lawns and other Horticulture areas will be made available by DTU free of cost and no charges shall be deducted by the department from the contractor. The operation of tube wells / Submersible Pumps will be the responsibility of the Contractor.
34. Cleaning of garden waste material on every day will have to be ensured by the contractor and the waste is to be disposed off as per direction of the Engineer-in-charge or his authorized representative.
35. Under no circumstances the contractor will be allowed to sublet his work to another Contractor.
36. The contractor shall pay to the labour not less than the minimum wages fixed by the Delhi Government from time to time and shall also ensure that in case of wages are revised by the Government after the last date of submission of tenders. However the contractor is entitled for the reimbursement of the extra amount paid on account of revision of minimum wages after tendering. The reimbursement shall be made only against the proof of payment made to the respective workers.
37. Payment to the workers shall be made through NEFT/ECS/ or any other mode if allowed by the Engineer-in-charge in writing in case of any emergency.
38. In case any complaint is received attributable to misconduct/misbehavior of Contractor's personnel, a penalty of Rs.2000/- for each such incident shall be levied and the same shall be deducted from the contractor's bill. Further the concerned contractor's personnel shall be removed from the system immediately on receipt of written communication for the same by the authorized representative of DTU.
39. The contractor shall get the antecedents of each worker which he proposes to deploy at DTU, verified before deploying and submit the credentials to the Engineer-in-charge.

40. The contractor shall provide uniform to all workers (two uniform for summer and two uniform for winter). Each worker shall wear proper uniform having the contractor's logo/badge on it. Such uniform shall have to be got approved from the Engineer-in-charge. Rates quoted by the contractor are inclusive of cost of uniforms. **Any worker found not wearing the approved uniform is liable to a penalty @ Rs. 100 per person per day. The uniform includes the following:**

Season	Male	Female
Summer	Pant, Shirt	Salwar & Kurta
Winter	Pant, Shirt & Sweater	Salwar, Kurta & Sweater

Besides above, the contractor shall provide one pair of shoes in a year.

41. The contractor shall issue Identity Cards to all workers deployed by him at DTU Main Campus. The workers shall always keep their ID Cards with them while on duty. **If any worker is ever found not keeping the ID card a penalty @ Rs. 100 per person per day shall be levied.**
42. Recovery on account of TDS under Income Tax, GST and Labour Cess shall be made from the Running Account Bills and Final Bill of the contractor at the applicable rates.
43. The contract shall be valid initially for a period of two years. However, if the services of the contractor are found to be up to the mark, the contract can be extended for a further period of maximum upto one year at same rate, terms and conditions. However, in case of such extension, the contractor shall have to extend the validity of Performance guarantee within the time prescribed by the Engineer-in-charge.
44. **Suitability of Persons Deployed** : The contractor, to whom the contract is awarded, shall furnish to the Engineer –in –charge a list along with duly certified credentials of the persons whom he proposes to deploy. After scrutiny of the credentials, the Engineer –in –charge or his authorized representative shall interact with the short listed candidates to ascertain the suitability of such persons including Horticulture Supervisor, Skilled (Chaudhary), Semi-Skilled (Sr. Mali), Unskilled (Mali). Only those persons, who the Engineer –in-charge finds fit for the work, shall be deployed. The contractor cannot put any pressure to deploy any person who the Engineer-in-charge does not find suitable for deployment at DTU.
45. **Removal of Persons deployed**: After deployment, if the performance of any person /worker of the contractor is found to be unsatisfactory and the Engineer-in-charge directs the contractor to remove such person by giving a notice of 07 days in writing, the contractor shall have to remove such person and shall arrange the suitable substitute at the earliest.  
However, if behavior or conduct of any person deployed by the contractor is found not to be acceptable, the contractor shall have to remove such person immediately on receipt of such directions from the Engineer –in-charge in writing and such person shall have to be replaced by a suitable substitute at the earliest. Further, the period, during which the substitute is not provided by the contractor, the workers shall be treated as absence from duty and penalty at the rates specified at S.No.3 of Special Terms & Conditions works shall be levied.



46. Lawn Areas shown in diagram as per **Annexure-K** at Sl. No.1 to 5 shaded in Blue colour is having sub-surface drip irrigation system which is maintained by other contractor. However, horticulture maintenance of these lawns and garden features are under this contract.

Further, lawn areas shown at Sl. 6 to 26 & garden features shaded in pink colour in **Annexure-K**, do have no irrigation system/ hydrant. For irrigation of these lawn areas, the Contractor has to place the PVC water storage 8 tanks having minimum storage capacity of 5000 ltr each.

These tanks shall be placed at various locations as decided by the Engineer-in-charge. These tanks will be filled with water by DTU through water tankers. The Contractor shall also make suitable arrangement for pumping of water from these PVC tanks through PVC/Rubber flexible pipes for operating the sprinklers at each lawn areas. PVC /Rubber flexible pipe of suitable size, sprinklers, storage tanks, pumps, etc are to be provided by contractor at his own costs and expenses as per list of T & P at Annexure-'B'. Nothing extra shall be payable on this account.

**47. Force Majeure:-**

If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge the obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such non-performance of their obligations. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to, if any, or seven days, whichever is more; either party may at its option terminate the contract.

**48. Dispute Resolution:-**

Any dispute shall be resolved in accordance with the provisions of CPWD General Conditions of Contract 2020, Clause 25.

**49. JURISDICTION OF COURT:-**

The courts at Delhi/New Delhi shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

**Signature of Chief Project Officer**

## ADDITIONAL CONDITIONS

1. In case of any variation between different applicable terms and conditions, the following order of precedence shall be followed:-
  - a) Nomenclature of Item
  - b) Scope of work
  - c) Special Terms & Condition.
  - d) Additional Conditions
  - e) CPWD-6/7
  - f) General Conditions of Contract CPWD 2020 (Maintenance Works)
  
2. The contractor must study the Scope of Work, Specifications, Special Terms & Conditions and Additional Conditions carefully before tendering.
3. The contractor shall submit the program of execution of work within a week after taking over of the site and get it approved from the Engineer-in-Charge and strictly adhere to the same for timely completion of the work.
  
4. The work shall be carried out in such a manner so as not to interfere or effect or disturb other works being executed by other agencies, if any.
  
5. Any damage done by the contractor to any existing work shall be made good by him at his own cost, failing which the same shall be got done at his risk and cost.
  
6. The work shall be carried out in a manner complying in all respects with the requirement of relevant bye-laws of the local bodies under the jurisdiction of which the work is to be executed and nothing extra shall be paid on this account.
  
7. In case Department found that either Contractor or his labour is involved in theft of Electricity & Water from DTU source, the contractor shall be liable to pay the fine as decided by Engineer-in-charge.

8. The contractor or his authorized representative shall always be available at the site of work to take instructions from departmental officers, and ensure proper execution of work.
9. The contractor shall bear all incidental charges for safe custody of materials issued to him by the department
10. The contractor shall maintain proper account of all materials issued to him by the department.
11. No Hutment for the Laborers shall be allowed within the campus area. Contractor has to make his own arrangement outside the campus for providing accommodation to his workers. Nothing extra shall be payable by DTU on his account.
12. The work shall be carried out in accordance with the CPWD Specifications 2020 for Horticulture works with upto date correction slips or as per direction of Engineer-in-charge or his authorized representative.
13. Apart from above, all the amendments in the “General Condition of Contract for CPWD 2020 for Maintenance Works” issued upto the last date of submission of tenders shall be part of the contract.

CHIEF PROJECT OFFICER

**List of T & P**

<b>S.No</b>	<b>Description</b>	<b>Minimum Quantity Required</b>	<b>As proposed by Bidder</b>
1.	All T &P on monthly basis as per details given below, all fuel Diesel/Petrol/ Mobil oil /complete maintenance etc. for day to day consumption to be provided by the contractor at in own cost:		
	(Recovery rates are as per Annexure –C.)		
i	Toro lawn mower including fuel Diesel / petrol / Mobioil&complete maintenance.	1 nos	
ii	25mm PVC/Rubber Flexible Pipe	2000 Mtr.	
iii	PVC Suction pipe 65 mm dia for connecting water tanker	60 mtr.	
Iv	24 inch Power lawn mower including fuel Diesel / Petrol / Mobioil&complete maintenance.	4nos	
V	New 16 “ Mannual lawn mower	1nos.	
vii	Hand Cart	7 nos.	
viii	Small Hand Cart ( Wheel Barrow )	4 nos.	
Ix	Khurpi(Scabbard)	50 nos.	
X	Kassi(Spade)	20 nos.	
xi	Talwar (Sword)	40 nos.	
xii	Secatuer	10 nos.	
xiii	Pruning Saw	5 nos	
Xiv	Hedge Saw	5 nos	
Xv	Bucket (10 ltr. Plastic)	15 nos	
xvi	Pick Axe (GATTI)	4 nos	
xvii	Rickshaw ( open body manual driven )	4 nos	
xviii	Axe (Kulhari)	5 nos.	
Xix	Daab	5 nos.	
Xx	Side Cutter	10 nos	
xxi	Phawra (Big size )	10 nos.	
xxii	Spraying Machine ( manual driven -2&battery driven-1 )	3 nos.	

xxiii	Bush Cutter including fuel Diesel/Petrol/Mobioil & complete maintenance.	4 nos.	
Xxiv	Power chain saw including fuel Diesel / Petrol / Mobioil & complete maintenance.	1 nos.	
Xxv	Aluminum Ladder 20 foot having two arms with platform	1 nos.	
xxvi	Aluminum Ladder 10 foot having two arms with platform	1 nos.	
Xxvii	Water Storage Tank (Sintex make or equivalent) having minimum capacity 5000ltrs. Along with pumping arrangement as required (Electricity shall be provided by DTU free of cost).	8 nos.	
Xxviii	Sprinklers with stand	50 nos.	
Xxix	Pumps of suitable capacity for pumping water from PVC Tanks	8 nos.	

Note:- The Quantity of T & P proposed by the bidder shall not be less than minimum quantity shown against each item in column no.3 above.

**Chief Project Officer**

**Recovery Rates**

<b>S.No</b>	<b>Description</b>	<b>Recovery Charges</b>	<b>Remarks.</b>
1.	All T &P on monthly basis as per details given below, all fuel Diesel/Petrol/Mobioil /complete maintenance etc. for day to day consumption to be provided by agency at in own cost.		All T &P should be in good working conditions
	(Recovery rates are as per Annexure –B.)		
I	Toro lawn mower including fuel Diesel / petrol / Mobioil&complete maintenance.	Rs.1000/each/day	
Ii	25mm PVC Flexible Pipe	Rs.10/mtr/day	
Iii	PVC Suction pipe 65 mm dia for connecting water tanker	Rs.10/mtr/day	
Iv	24 inch Power lawn mower including fuel Diesel / Petrol / Mobioil&complete maintenance.	Rs.500/each/day	
V	New 16 “ Manual lawn mower	Rs300/each/day	
Vii	Hand Cart	Rs 100/each/day	
Viii	Small Hand Cart ( Wheel Barrow )	Rs 100 /each/day	
Ix	Khurpi	Rs 10/ each/day	
X	Kassi	Rs 10/ each/day	
Xi	Talwar	Rs 10/ each/day	
Xii	Secateurs	Rs 10/ each/day	
Xiii	Pruning Saw	Rs 10/ each/day	
Xiv	Hedge Saw	Rs 50/ each/day	
Xv	Bucket (10 ltr. Plastic)	Rs 10/ each/day	
Xvi	Pick Axe (GATTI)	Rs 10/ each/day	
Xvii	Rickshaw ( open body manual driven	Rs.200/each/day	
Xviii	Axe (Kulhari)	Rs.10/each/day	
Xix	Daab	Rs.10/each/day	
Xx	Side Cutter	Rs.10/each/day	
Xxi	Phawra (Big size )	Rs.10/each/day	
Xxii	Spraying Machine ( manual driven -1 &battery driven-1 )	Rs.25/each/day	
Xxiii	Bush Cutter including fuel Diesel/Petrol/Mobioil&complete	Rs.2000/each/day	

	maintenance.		
Xxiv	Power chain saw including fuel Diesel / Petrol / Mobioil&complete maintenance.	Rs.50/each/day	
Xxv	Aluminum Ladder 20 foot having two arms with platform	Rs.200/each/day	
Xxvi	Aluminum Ladder 10 foot having two arms with platform	Rs.150/each/day	
Xxvii	Water Storage Tank (Sintex make or equivalent) having minimum capacity 5000ltrs. Along with pumping arrangement as required (Electricity shall be provided by DTU free of cost).	Rs. 200/each/day	
xxviii	Sprinklers with stand	Rs 10/ each/day	
Xxix	Pumps	Rs. 200/each/day	

**Note:-** The Contractor shall have to provide all T & P items as stipulated from Sl. No. (ii) to ( xxix ) above from the date of start of work. However, in respect of item no. (i) above i.e Toro lawn mower, the contractor shall have or period of seven days from the date of start of work. Any delay by the contractor in providing these T & P items beyond the time limit given here, the penalty as prescribed above shall be levied.

**Chief Project Officer**



GOVERNMENT OF NCT OF DELHI

## DELHI TECHNOLOGICAL UNIVERSITY

(Engineering Cell)

Bawana Road, Delhi 110 042

[www.dtu.ac.in](http://www.dtu.ac.in)

**Name of work:** Horticulture maintenance works at DTU main campus.

**Sub-Head:** Complete maintenance of Landscape and Horticulture features for two years in DTU Main Campus.

Sl. No.	Description	Unit	Qty. for 1 Month	Qty. for 24 Month	Rate	Amount
1	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, herbs, edge, flower beds, foliage, creepers etc. including hoeing, weeding, pruning, replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mower and brush cutter, removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Good Earth, Manure, Fertilizer, Insecticide, Pesticide will be provided by the Department & lawn mower and brush cutter with fuel and other T & P material/articles shall be provided by the contractor.) and as per direction of officer in charge.					
1.1	Prestigious works/ Flats./ Play grounds / Public parks (1Mali for 2.00Acre).	Per Sqm/Per Month	316150.14	7587603.36	2.35	17830867.89
2	Maintenance of Kitchen garden including preparation of beds manuring/ fertigation weeding hoeing watering planting of vegetable seeds including spraying of insecticide and pesticide and Harvesting. (Note:-Only Good Earth, Manure, Fertilizer, Insecticide & Pesticide will be provided by the Department and other T & P material/articles shall be provided by the contractor) and as per direction of Engineer in charge	Per Sqm/ per Month	2400.00	57600.00	10.50	604800.00



3	Complete maintenance of trees (Outside garden features), jobs like making of basin at regular interval i/c watering, weeding, pruning & application of fertilizer etc, (excluding the cost of material which shall be supplied by the department and other T & P material/articles shall be provided by the contractor) and as per direction of Engineer in charge.					
3.1	Trees for 250 no/(up to 4 & up to 3 year Slow & Fast growing group)	Per Plant/ per Month	400.00	9600.00	76.00	729600.00
3.2	Trees for 300 no/ (4-8 & 5-6 year Slow & Fast growing group)	Per Plant/ per Month	2400.00	57600.00	63.35	3648960.00
4	Complete maintenance of shrubs (Outside garden features), jobs like making of basin at regular interval i/c watering, weeding, pruning & application of fertilizer etc, (excluding the cost of material which shall be supplied by the department) and as per direction of Engineer in charge.	Per Plant/ per Month	4477.00	107448	38.00	4083024.00
5	Maintenance of earthen potted plants in displayed at ground floor only in bungalow, office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required ( Materials provided by the department) as per direction of Engineer in charge (For Earthen pot 750 Nos)	Per Pot/ per Month	5000.00	120000.00	25.35	3042000.00
6	Maintenance of cement potted plants at ground floor in flats and ground floor bungalow, office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required ( Materials provided by the department) as per direction of Engineer in charge (For of Cement pots 300 no)	Per Pot/ per Month	830.00	19920.00	63.30	1260936.00

7	Maintenance of earthen potted plants in displayed at multi storied office buildings, flats and ground floor bungalow, office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required ( Materials provided by the department) as per direction of Engineer in charge (For Earthen pots 250 no)	Per Pot/ per Month	500.00	12000.00	76.00	912000.00
8	Cutting of Hedge/Edge including removing of cut material, cleaning, hoeing of hedge/edge bed watering, manureing and applying insecticides and fungicides etc.(excluding the cost of material which shall be supplied by the department) and as per direction of Engineer in charge.	Per Sqm/Per Month	13006.00	312144.00	22.60	7054454.40
9	Topiary, located outside garden areas, cutting/shapping of plant removing of cut materials, cleaning, hoeing of plants complete design hoeing of trees (Topiary) watering manure etc.(excluding the cost of material which shall be supplied by the department) and as per direction of Engineer in charge.					
9.1	Height of Topiary above 120 cm.	Per Plant/ per Month	200.00	4800.00	105.50	506400.00
10	Cleaning and Sweeping of Green Belt Area excluding gardens and keep it neat and clean by mechanized method / manually, remove litter,debris, picking of leaves, papers, plastic bottles etc. including disposal of collected waste in dustbin/designated place, as per direction of Engineer -in-charge (All T & P, materials/articles shall be provided by the contractor.)	Sqm.	14568.00	145680.00	2.70	393336.00

11	Supply of Manpower at Nursery for Day to Day cultural work i.e., potting, repotting, preparation of soil, preparation of rooting media, sowing of seeds, propogation, multiplication plants, transplantation of seedlings from bed to earthen pot, cleaning of area and other miscellaneous work. All complete as per directions of Engineer in charge.					
11.1	Semi-Skilled Mali	Each Per Month	10.00	240.00	30322.49	7277397.60
12	Providing Services qualified and experienced horticulture supervisor on day to day basis. The role duty and function of such supervisor shall be as follows: (i) Qualification: Minimum B.Sc Agriculture/B.SC Horticulture. (ii) Experience: Minimum 03 Years. (iii) Timing: 8:00 A.M to 5:00 P.M Six days a week. (iv) He will take instructions on day to day basis from the Engineer-in-charge or his authorized representative. (v) He will supervise the entire work covered under this contract and ensure that the horticulture features are maintained upto the mark. (vi) Labour Laws and other conditions are applicable as defined in the bid documents. All Complete as per directions of Engineer-in-charge.	Each Per Month	1.00	24.00	34972.06	839329.44
					Total Rs.	48183105.00
					Say Rs.	4,81,83.105.00

**Chief Project Officer  
Delhi Technological University.**

**DETAILS OF BIDDER**

Name of Bidder firm	
Constitution of Bidder : Proprietorship/ Partnership/ Company	
Name of the Authorized Signatory	
Status of the Authorized Signatory: Proprietor/ Partner/ Director or Any other Person	
Correspondence Address	
Telephone No. (Landline)	
Mobile No. of the Authorized Signatory	
e-mail ID of Bidder firm	
e-mail ID of the Authorized Signatory	

**LETTER OF TRANSMITTAL**

To.

The Chief Project Officer  
Project Office, Administrative Block,  
Delhi Technological University  
Shahbad Daultpur, Bawana Road,  
Delhi-110042

**Name of work:** Horticulture maintenance works at DTU main campus.

**Sub-Head:** Complete maintenance of Landscape and Horticulture features for two years in DTU  
Main Campus.

Sir,

Having examined the details given in the bid document for the above work, I/we hereby submit the relevant information:

1. I/we hereby certify that all the statement made and information supplied in the tender documents and accompanying statement are true and correct.
2. I/we furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following eligible similar works:

<b>Name of work</b>	<b>Certificate from</b>

Certificate: It is certified that the information given in the enclosed eligibility bid are correct. It is also certified that I/we shall be liable to be debarred, disqualified/cancellation of enlistment in case any information furnished by me/us is found to be incorrect.

Seal of Bidder

Date of Submission:

Signature (s) of Bidder (s).

**AFFIDAVIT**

(On Non-judicial stamp paper of Rs. 10/-)

I/We.....resident/registered address.....  
.....do hear by solemnly a firm and declare as under:

1. I/We have studied and understood the complete Tender documents as per the details given in the Index and undertake to abide by the same.
2. I/We have thoroughly examined the list of T&P Items given in the Annexure-B of Tender documents and shall provide the T&P as proposed by me/us which is equal/more than the minimum stipulated quantity. The T&P provided shall be in good working condition.
3. I/We shall be liable to the recovery at the rate stipulated in **Annexure-C**. incase, the T&P mentioned at **Annexure-B** is not found available at site on any day/days in proper working condition.
4. That the rates quoted by me/us have sufficient provision for the Wages payable to all workers as defined at Clause 1 of Special Terms & Condition at notified rates, T&P as per **Annexure-B**, Labour Cess @ 1%, uniform, cost of Authorized Representative/Site Supervisor and the contractor's profit.
5. I/We shall provide workers not less than the number specified in Clause 1 of Special Terms & Conditions of this NIT.
6. That in case I/We are found to be the Lowest bidder, I/We shall furnish the break-up of rates within a period of 7 days after opening of financial bid as per **Annexure-G**.
7. That in case we fail to furnish the required break-up of rates within a period of 7 days after opening of financial bids or such break-up of rates is found to be not complying with the aforesaid provision of Minimum Wages and other essential costs, our bid shall be treated as non-responsive and shall be liable to be rejected. I/We shall be debarred for participating in tenders of DTU for a period of one year from due date of submission of these bids.

**Deponent/Bidder**

**Verification:-**

Verified at New Delhi on this ..... day of .....2022 that the contents of above said affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein

**Deponent/Bidder**

**Prescribed format for submitting break-up of rates for BOQ Item No. 1 to 13****Details of Cost for One month**

Sl. No.	Category	Minimum No. of Person to be Deployed per month	Unit	Rate (Rs.) (Minimum wages) Per Month	Amount(Rs.)
<b>1</b>	<b>Item No. 1 to 11</b>				
a	Unskilled (Mali) - 52 nos.	52	Per Month	16792.00	8,73,184.00
b	Semi-skilled (Sr. Mali)- 20 nos.	20	Per Month	18499.00	3,69,980.00
c	Skilled (Chaudhary)- 05 nos.	5	Per Month	20357.00	1,01,785.00
<b>2</b>	<b>Item No. 12</b>				
a	Semi-Skilled- 10 nos.	10	Per Month	18499.00	1,84,990.00
<b>3</b>	<b>Item No. 13</b>				
a	Horticulture Supervisor (Graduate supervisor)- 01 no.	1	Per Month	22156.00	22,156.00
				“A” Total Rs.	15,52,095.00
Cost of Uniform for all above maintenance workers:					
ESI, EPF and Bonus					
Sub Total					
T&P required as per Annexure-B					
“B” Sub Total					
Contractor’s Profit & Overheads					
Sub Total “C”					
Labour Cess @ 1% on “C”					
Total Cost Per Month					
Total Cost for 24 Months					



**Note:**

- (i) The Contractor shall provide uniform to the workers at his own costs & expenses. He shall issue two sets of summer uniform and two sets of winter uniform. However, shoes shall be given only once in a year.
- (ii) The contractor shall have to deploy minimum workers not less than that mentioned above.

**Instruction to Bidders:** The rates for statutory elements of labour cost have already been filled in the breakup of rates above. The variables are only cost of uniforms, ESI, EPF, Bonus, C.P. & O.H and T&P. The bidders shall put the value for these variables in the Table above and accordingly calculate the amount of GST and Labour Cess and the overall rate per month.

**BANK DETAILS OF BIDDER**

S. No.	Particulars	Required Details
1.	Name of the firm	
2.	Particular of Account	
A	Bank Name	
B	Branch Name	
	Address	
	Telephone Number	
C	IFS Code	
D	09 Digit Code no. of the Bank and Branch appearing of the M. I. C. R. Cheque issued by the bank.	
E	Account Type (SB/Current Account or Cash Credit) With code 10/11/13	
F	Ledger No./ Ledger Folio No	
G	Account No.( As appearing on the Cheque book) ( in lieu of the bank certificate to be obtained as under please attach a blank cancelled cheque, or photocopy of a cheque or front page of your Bank pass book issued by your bank for verification of the above particulars.)	
3.	<b>DATE OF EFFECT</b>  I, hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.  Date: _____ (Signature of Supplier)	
Certified that the particulars furnished above are correct as per our record.  Bank's Stamp Dated: _____ ( Signature of the Authorized Officer from the bank)		

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***FORM OF PERFORMANCE SECURITY BANK GUARANTEE BOND***

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In consideration of the Board of Management, DTU (hereinafter called “The DTU”) having offered to accept the terms and conditions of the proposed agreement between DTU and \_\_\_\_\_ (Hereinafter called “the said contractor(s)”) for the work \_\_\_\_\_ (hereinafter called “the said agreement”) having agreed to production of an irrevocable bank guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, \_\_\_\_\_ (indicate the name of the bank) (hereinafter referred to as “the Bank”) hereby undertake to pay to the DTU an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) on demand by the DTU.
2. We, \_\_\_\_\_ (indicate the name of the bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the DTU stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees ..... only).
3. We, the said bank further undertake to pay to the DTU any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.
4. We, \_\_\_\_\_ (indicate the name of the bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the DTU under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till engineer-in-charge on behalf of the DTU certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.

5. We, \_\_\_\_\_ (indicate the name of the bank) further agree with the DTU that The DTU shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the DTU against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the DTU or any indulgence by the DTU to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We, \_\_\_\_\_ (indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of the DTU in writing.
8. This guarantee shall be valid upto \_\_\_\_\_ unless extended on demand by DTU. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ for  
\_\_\_\_\_ (indicate the name of bank).

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***AFFIDAVIT***

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I / We have submitted a bank guarantee for the work \_\_\_\_\_

\_\_\_\_\_  
(Name of work)

Agreement No. \_\_\_\_\_ dated \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

(Name of the Bank with full address) \_\_\_\_\_

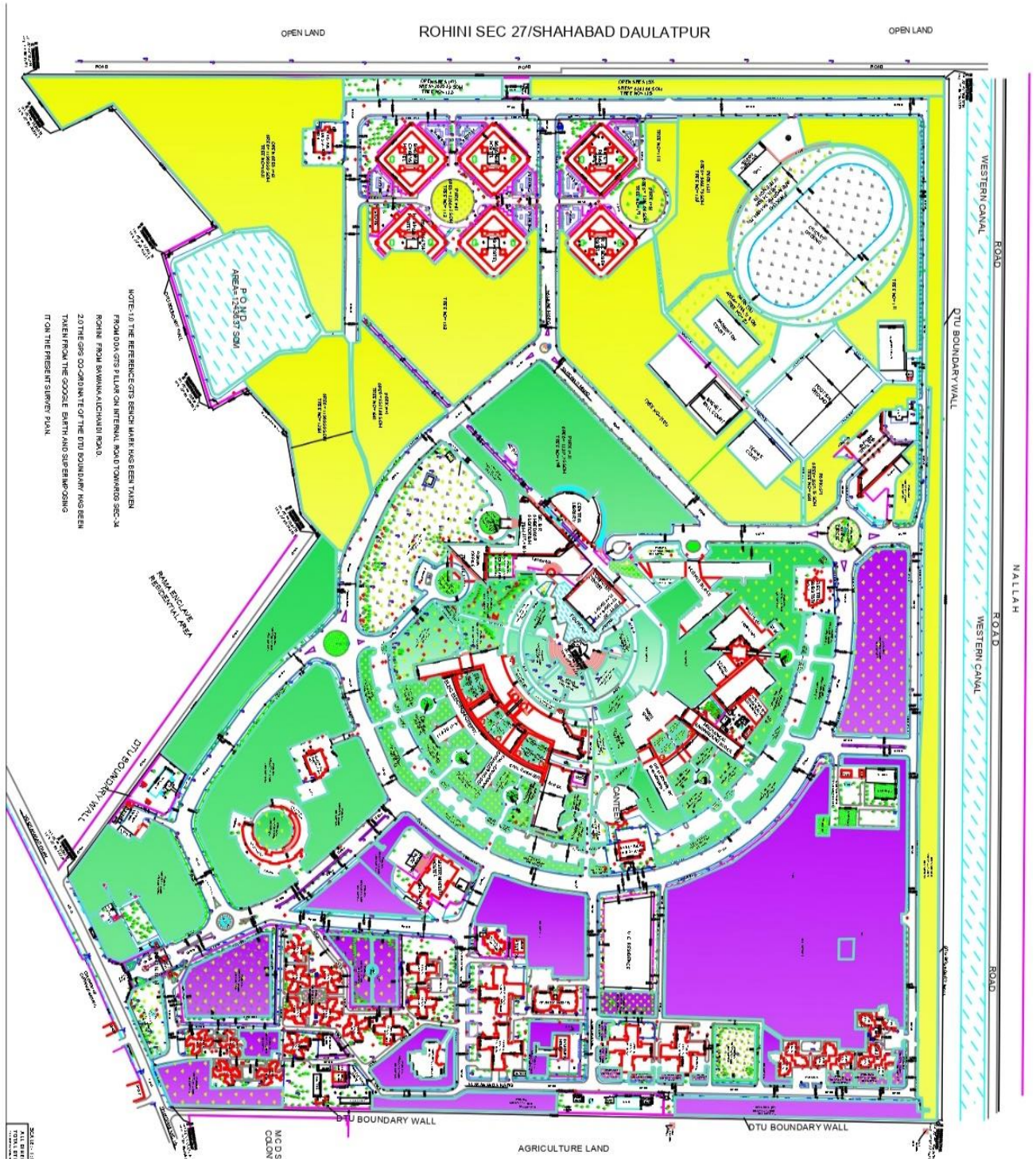
In the name of Registrar, DTU \_\_\_\_\_

with a view to seek exemption from payment of security deposit in cash. This bank guarantee expires on \_\_\_\_\_ I / We undertake to keep the validity of the bank guarantee intact by getting it extended from time to time at my / our own initiative upto a period of \_\_\_\_\_ months after the recorded date of completion of the work or as directed by the engineer-in-charge.

I / We also indemnify the DTU against any losses arising out of non – encashment of the bank guarantee if any.

**Note :-** The affidavit is to be given by the executants before a Notary Public.

# DELHI TECHNOLOGICAL UNIVERSITY (MAP)



Signature Not Verified

Digitally signed by Mohit Tyagi  
Date: 2023.01.12 15:58:04 IST  
Location: NCD of Delhi-DL

