** Delhi Technological University**

**Shahbad Daulatpur, Bawana Road, Delhi-110042**

**APPLICATION FOR FRESH/FIRST TIME ALLOTMENT OF ACCOMMODATION**

**IN DTU CAMPUS**

I request that I may be considered for allotment of residential flat in the Campus. My particulars are as under:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | Name of Applicant |  | | |
| 2 | Name of Husband/Wife/Parent |  | | |
| 3 | Designation |  | | |
| 4 | Name of Department |  | | |
| 5 | Present Basic Pay with date from which the basic pay is drawn |  | | Date of Effect |
| Basic Pay |  |  |
| Pay Level |  |  |
| Cell |  |  |
| 6 | Date of Birth |  | | |
| 7 | Date from which continuously Employed under DTU |  | | |
| 8 | Date of appointment of the immediate last Post and pay band with Pay Level |  | | |
| 9 | Date of Retirement on  Superannuation |  | | |
| 10 | Marital Status (Please tick) | Single/Married | | |
| 11 | Service Status (Please tick  and strike off not applicable) | Temporary/Permanent/Contractual/Ad-hoc | | |
| 12 | Category (Please tick and strike off not applicable) | (i) General (ii)SC (iii)ST (iv) Medical (Please  specify reasons if applying on medical ground. Attach document in support of your claim) | | |
| 13 | Do you/ your dependent children own a House within the jurisdiction of Local Municipality  or any adjoining Municipality? If yes, please indicate | | | |
|  | (i) Owner’s Name |  | | |
|  | (ii) Relationship with Applicant |  | | |
|  | (iii) Rental Income |  | | |
|  | (iv) House Address |  | | |
|  | (v) Distance of house in km from DTU Campus |  | | |
|  | (Note: Assessment of House Tax by the Municipal Authority to be furnished) | | | |

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| 14. | Are you or your spouse occupying accommodation of Govt./Central Govt./PSU/Autonomous body etc.  If yes, fill up the name of allottee designation, address and name of pool (including the type and the number of the flat) | | | | **Yes/No** | | |
| Name: | | |
| Designation: | | |
| Address: | | |
| 15. | Are you debarred from allotment of Govt.  Residence? | | | | **Yes/No** | | |
| 16. | Entitlement as per Rules:  Indicate the type of residence for which you are applying:- | | | | | | |
| **QUARTER TYPE** | **ELIGIBLE BASIC PAY GRADE** | | **NEW PAY**  **PAY LEVEL** | | **MARK PROPER BOX** | |
| (I) | 1800 | | 1 | |  | |
| (II) | 1900,2400,2800 | | 2,3,4,5 | |  | |
| (III) | 4200,4600,4800 | | 6,7,8,9 | |  | |
| (IV) | 5400,6600 | | 10 and 11 | |  | |
| (V) | 7600 and above | | 12,13,14 | |  | |
| 17. | Permanent Address | |  | | | | |
| 18 | Tick preference for floor – (Applicant will be considered strictly for that floor only) | | Any floor, Ground Floor,  First Floor, Second Floor, Third Floor | | | | |
| 19 | State - Yes/No for whether you will accept any flat that falls vacant due to change of allotment or after issue of the last advertisement/circular  **Note –** you will be considered for the floor mentioned at Ser 18 | | | | | |  |

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| **Undertaking and Declaration by the Applicant** |
| I agree to abide by the DTU house allotment rules 2024 (as amended) as may be amended from time to time. I have studied and understood all the provisions of DTU house allotment rules 2015 and I consider myself eligible for allotment of a house. I have not suppressed any information and I am fully aware of the disciplinary action/penalties to be imposed in the event of furnishing of false information. I am also aware that the decision of Vice Chancellor on all matters of house allotment or its vacation shall be final and I accept to vacate the flat immediately if directed to do so. |
| **Signature of the applicant** |

|  |  |
| --- | --- |
| **List of Documents Enclosed** | |
| Salary slip of current month |  |
| Identity proof |  |
| Document in support of residential proof |  |
| Document in support of medical condition |  |
| Any other document |  |
| **Signature and Recommendations of HOD** |  |

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