



DELHI TECHNOLOGICAL UNIVERSITY

(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road, Delhi – 110042

No. F.1/2-879/Estt/2023/DTU/ 1671

Dated: 10.10.2024

OFFICE ORDER

On the recommendation of the Departmental Promotion Committee and approval of the Board of Management vide agenda item No.52.8 meeting held on 26.09.2024, the Competent Authority is pleased to grant the promotion of the following officials as indicated against their name w.e.f. the date of their joining with all financial benefits:

S.No	Name	Present Designation & Pay Level as per 7 th CPC	Promoted Post & Pay Level as per 7 th CPC
1.	Sh. Naveen Kumar	Senior Office Assistant, Level-6	Section Officer, Level-8
2.	Sh. Anjany Kumar	Senior Office Assistant, Level-6	Section Officer, Level-8
3.	Sh. Pawan Sehrawat	Office Assistant, Level-4	Senior Office Assistant, Level-6
4.	Sh. Deepak	Stenographer Gr. III, Level-4	Stenographer Gr. II, Level-6
5.	Sh. Ajit	Stenographer Gr. III, Level-4	Stenographer Gr. II, Level-6
6.	Sh. Anuj Kumar	Stenographer. Gr. III, Level-4	Stenographer Gr. II, Level-6
7.	Sh. Amit Sharma	Junior Office Assistant, Level-2	Office Assistant, Level-4
8.	Sh. Kamal Kishor	Junior Office Assistant, Level-2	Office Assistant, Level-4

The promoted official will submit his acceptance within 15 days from the date of issue of this Office Order. He will be on probation for a period of one year from the date of joining.

Further, all the above Officials are requested to submit their option cum undertaking (in the prescribed format) (as enclosed herewith) for pay fixation on the basis of provision of FR22(I)(a)(1) read with DoP&T OM No.13/02/2017-Estt.(Pay-1) dated 27.07.2017 within one month from issue of this Office Order.


(Prof. Madhusudan Singh)
Registrar

No. F.1/2-879/Estt/2023/DTU/ 1671

Dated: 10.10.2024

Copy to:

1. PA to VC for kind information of Hon'ble Vice Chancellor, DTU;
2. PA to Registrar for kind information of Registrar, DTU;
3. PA to COF for kind information of COF, DTU;
4. DDO, DTU;
5. Assistant Registrar, Planning Branch, DTU;
6. COO/Head (CC): with the request to upload the same on the University website;
7. S.O. (Estt.), DTU: with the directions to update the rosters accordingly;
8. Officials concerned;
9. Personal File/Service Book of the Officials/Officers concerned;
10. Guard File


(Dr. Ravinder Kaushik)
Dy. Registrar (Estt.)

**FORM OF OPTION TO BE SUBMITTED FOR PAY FIXATION ON
PROMOTION/ MACP/ NFSG**

I, (name) hereby opt that my pay on promotion as (promoted post) / grant of MACP or NFSG to the Pay Level of L-....., with effect from (the date of assumption of charge in the promoted post or date of grant of MACP/ NFSG), may be fixed as under:

(a) My initial pay may be fixed straightway in the higher pay level on the date of promotion/ grant of MACP or NFSG on the basis of FR 22(l)(a)(1) without any further review on account of increment in the pay level of the lower post.

OR

(b) My pay on the date of promotion/ MACP/ NFSG, may initially be fixed at the next higher cell in the pay level of promoted post or pay level granted under MACP/ NFSG, above my pay in the lower post/ pay level, which may be re-fixed on the date of accrual of next increment in the pay level of the lower grade on the basis of the provisions of FR 22(l)(a)(1) read with DoP&T OM No. 13/02/2017-Estt.(Pay-I) dated 27 July 2017.

The date of next increment in the scale of pay of the lower post is

(Please strike-off completely whichever is not applicable)

I also understand that the option exercised by me is final.

	Signature
	Name
Place	Designation.....
Date	Office
	Employee ID No.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

	Signature
	Name
Place	Designation.....
Date	Office
	Employee ID No.

Accepted & countersigned by DDO / SAO/A-...